

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, May 20, 2019

*No meeting this week**

Next Meeting: Monday, June 3, 2019 @ 9:45 a.m.

Kevin Cloos

- Thank you to everyone involved with preparing the campus for Commencement
- Please review the Policy on Lost or Abandoned Property at <https://www.fredonia.edu/sites/default/files/section/about/offices/human-resources/files/LostProperty.pdf>
- The Annual Facilities Services Department meeting is scheduled for Wednesday, 5/22 at Jewett Hall 101 from 8:30 a.m. to 10:15 a.m.
- Office hours are 8:00 a.m. to 4:00 p.m. starting Monday, 5/20
- Allied Paving will paint crosswalks and stop bars on campus (weather permitting)
- All Paint Services will paint various student bedrooms at the Residence Halls
- Lakeshore Paving will mill, pave and stripe – Lot 14 (Alumni), Lot 15 (Nixon), Lot 22 (Grissom/Kasling), Lot 24 (Gregory) and Lot 29 (McEwen/Spine) – work will start late May and is scheduled to be completed by mid-June
- Johnson Control (Simplex) will perform the annual fire alarm testing; the alarms will sound between **7:00 a.m. and 8:00 a.m.** in the academic/administrative buildings and between **8:00 a.m. and 9:00 a.m.** in the residence hall buildings
 - Monday, 5/20/19 Alumni, Nixon, Chautauqua, McGinnies
 - Tuesday, 5/21/19 University Commons, Gregory
 - Wednesday, 5/22/19 Kasling, Grissom, Disney, Eisenhower, Erie
 - Thursday, 5/23/19 and 5/24/19 Igoe, Hemingway, Hendrix, Schulz,
 - Friday, 5/24/19 Service Complex- Maintenance & Grounds
 - Tuesday, 5/28/19 Townhouses
 - Wednesday, 5/29/19 Townhouses
 - Thursday, 5/30/19 Thompson, Fenton, Maytum
 - Friday, 5/31/19 Williams Center, LoGrasso, Incubator
 - Monday, 6/3/19 Natatorium, Dods, Steele, University Stadium
 - Tuesday, 6/4/19 Jewett, Mason, McEwen, Reed
 - Wednesday, 6/5/19 Science Center, Rockefeller Arts Center
 - Thursday, 6/6/19 Rockefeller Arts Center
 - Friday, 6/7/19 Testing of the MASS Notification System
- The office will be closed on Monday, 5/27 for the holiday; all trades and custodial staff will be off
- B.O.C.E.S. Special Olympics is Wednesday, 5/29 at the Steele Hall Fieldhouse and Dods Grove
- Living History Day is Thursday, 5/30 on campus
- The next staff meeting is on Monday, 6/3

****View this website to see the current list of daily events scheduled on the campus: ****

<https://events.fredonia.edu/>

Campus Calendar	
8/22	All Campus Meeting
8/22	Move-In for New Students
8/23	Orientation & Registration
8/24	Move-In for Returning Students
8/26	First day of classes

Jump Start Days	
Session 1	Tuesday, 7/2
Session 2	Monday, 7/8
Session 3	Thursday, 7/11
Session 4	Monday, 7/15
Session 5	Thursday, 7/18
Session 6	Monday, 7/22

Custodial Supervisor Schedule for 5/20-5/26								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Rich Logan	62	Off	Off	Off	Off	Off	Off	Off

Heating Services Schedule for 5/20-5/26							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous K. Szklenski S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous K. Szklenski S. Carutis R. Grant D. Halas J. Evans	G. Hardy G. Tucker H. Farner K. Watrous K. Szklenski S. Carutis R. Grant D. Halas J. Evans	G. Hardy G. Tucker H. Farner K. Watrous K. Szklenski S. Carutis R. Grant D. Halas J. Evans	NO COVERAGE	NO COVERAGE
2nd 3 pm-11:30 pm	D. Halas	D. Halas J. Evans	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE
3rd 11 pm-7:30 am	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE

2019 Residential Program Schedule			
DATES	EVENT	BUILDING	GUESTS
5/30	Living History Day	Alumni	20
6/9-7/28	Castleman Quartet Program	Kasling	40 per week
6/9-6/15	RYLA (Rotary Youth Leadership)	Chautauqua	60
6/30-7/6	Fredonia Summer Music Festival	Schulz	90
6/30-8/9	Fredonia Upward Bound Program (Residence only from 6/30-7/26)	Alumni	50
7/2, 7/8, 7/11, 7/15, 7/18, 7/22 & 8/23	Summer Jump Start & Orientation	Nixon & Grissom	
7/6-8/2	NYSSSA VAP	Chautauqua & UC	120
7/7-7/12	Fredonia Dive Camp	Schulz	20
7/7-8/4	NYSSSA Choral Studies	Igoe & UC	100
7/11-7/31	JEWEL (EDP)	Hemingway	50
7/14-7/20	Fredonia String Camp	Schulz	30
7/30-8/1	FCA Lacrosse Camp	Eisenhower	
8/4-8/9	Music for People	UC	50
8/5-8/10	Fredonia Theater Playground Drama Camp	Nixon	
Day Programs (No Lodging)			
5/25-6/1	Danza Dance Recital		
5/29	Special Olympics		
6/2-6/8	Collage Dance Recital		
6/11-6/15	Chadwick Bay Dance Recital		
6/17-6/22	e.da.co Dance Recital		
6/29	Dunkirk High School Graduation		
6/30	Fredonia High School Graduation		
6/27-7/1	Fredonia Soccer Camp		
8/12-8/17	Fredonia Theater Day Camp (Playground) Ages 11-14		
8/19-8/24	Fredonia Theater Day Camp (Playground) Ages 8-12		
8/26-8/29	Fredonia Hockey		

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Jacquelynn Akins	3518	3517
Gregory	A	Kara Corlett	N/A	3491
Grissom	B	Joanna Kaufman	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Bree-Ana Dukes	3568	3567
Igoe	B	Patrick Toscano	3562	3561
Kasling	B	Amanda Scranton	3514	3513
McGinnies	A	Kaitlyn Piatek	3352	3351
Nixon	A	Adrienne Sader	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Kara Corlett	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 5/20 through Monday, 5/27	Areas A & B Kara Corlett	679-8524

Anniversaries—Thank you and Happy Anniversary!!

Jorge Rosa has started his 27th year
Lee Szalkowski has started his 18th year
Kevin Watrous will be starting his 19th year

Dave Tarnowski has started his 18th year
Kirk Szklenski will be starting his 19th year

cc:

Facilities Services Staff
Paul Agle
Judy Langworthy
Katharine Bixby
Kevin Kearns
Don Scott

Geoffrey Braun
Ann Burns
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Virginia Horvath
Cedric Howard
Markus Kessler
Michael Lemieux
Marc Levy
Ralph Blasting

Christine Givner
Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller
Mark Kinney

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Jerry Fisk
Dan Goodwin