

# FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, June 22, 2020

*\*\*Meeting not held this week\*\**

## Kevin Cloos

- Hillside Painting continues to painting at University Commons and the Town Houses
- I will be out of the office on Thursday, 6/25 and Friday, 6/26

## Mark Delcamp

- Staff continue working to clean and detail residence halls and rooms following move out
- Daily cleaning and disinfecting high touch/use areas continues
- Rural Ministries picked up all donated items from Residence Halls last week
- Chadwick House reviewed several areas around campus and will provide an estimate to provide replacements
- Staff distributed hand sanitizer and wipes to many departments last week

## Orion Purslow

- Working on work orders and PM's
- Johnson Controls continues fire alarm testing and repairs
- Working on fire inspections work orders
- Completed UC RD apartment (electrical)

## Tim Lillie

- We continue to strip floors in the Residence halls as time permits
- We continue to work through buildings sanitizing high touch areas
- Hand sanitizer and wipes were delivered this past Thursday to the departments on the list we received
- Darlene is off today
- Rich is off through Wednesday
- Nick is off Thursday

## Tim Bentham

- Continue working on issues with the Campus Energy Metering project
- Working with Facilities Planning on Mason AHU Phase 5 Project, Houghton Fit Out, Solar Array, I.T. Emergency Power and UPS Replacement and Reed Library Exterior Rehab
- JCI/Simplex will install the new fire alarm panel in the Butler Building as soon as it arrives
- All State Fire completed hydro testing the fire department connection
- JCI/Simplex is continuing the annual fire alarm testing on campus
- ACE Elevator Co. and Schindler Elevator are on campus to do the annual elevator inspections
- Cummins technician is on campus to repair Nixon Hall and Natatorium emergency generators

**Rich Newton**

- Mowing and weedwacking as needed
- Continuing to work on cleaning up res hall courtyards
- Cleaning up and weeding around high priority areas

**Nelson White**

- Townhouses- about half done with PM work and ARCR
- University Commons- hope to work on showers in rooms 424, 421 and 408 this week and reattach control valves
- Hemingway Hall-need to rebuild showers in R.D apt as control valves are not working properly. Also replacing a 2 inch gate valve that is broke on cold water
- Grissom Hall –when time permits work on install of hydration stations
- Working on various work orders and PM work as they come in

**Jim Kuras**

- Working on ARCR's in Alumni, Chautauqua, McGinnies and Gregory Halls
- Painting doors in Grissom Hall
- Continue working on the ADA bathrooms in LoGrasso Hall
- Installing a fireplace in the Williams Center

**Gary Hardy**

- Working with MLP on Mason air handler project
- Working with Feedwater Treatment Systems on cooling towers
- Refrigerant monitor from Thompson Hall has been returned from Trane and was been installed
- Cleaning refrigeration equipment
- PM's and work orders

Campus Calendar	
8/8 (revised)	Commencement
8/20	All Campus Meeting
8/21	Orientation & Registration
8/22	Res Halls open
8/24	First Day of Classes
9/7	Labor Day – No Classes

Custodial Supervisor Schedule for 6/22-6/28								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	Off	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	3:30 p-12 a	Off	Off
Rich Logan	62	Off	Off	Off	3 p-11:30 p	3 p-11:30 p	Off	Off

Heating Services Schedule for 6/22-6/28							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1st 7 am-3:30 pm</b>	G. Hardy G. Tucker S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	H. Farner K. Watrous	G. Tucker
<b>2nd 3 pm-11:30 pm</b>	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas
<b>3rd 11 pm-7:30 am</b>	No Coverage	No Coverage	No Coverage	No Coverage	No Coverage	No Coverage	No Coverage

Residence Hall Coverage Schedule		
Monday, 6/22 from 9 am through Monday, 6/29 at 9 am	Areas A & B: Patrick Toscano	679-8524

Anniversaries—Thank you and Happy Anniversary!	
JJ Jakubowicz has started his 11 <sup>th</sup> year	Jeff Deering will be starting his 11 <sup>th</sup> year

cc:  
Facilities Services Staff  
Judy Langworthy  
Katharine Bixby  
Kevin Kearns  
Brent Isaacson

Geoffrey Braun  
Kathy Forster  
Eric Hadley  
Scott Martin  
Brian Studley

Cedric Howard  
Markus Kessler  
Marc Levy  
Jerry Fisk  
Dan Goodwin

Sarah Laurie  
Denise Szalkowski  
Betty Gossett  
Ben Miller  
Don Scott

Stephen Rieks  
Aaron Parkhurst  
Kevin Hahn  
Michael Metzger  
Mark Suida