

# FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, June 3, 2019

Kevin Cloos, Director Michael Metzger, VP for Finance and Administration Mark Delcamp, Assistant Director Orion Purslow, Electrical Supervisor Tim Lillie, Head Janitor	Tim Bentham, Assistant Director Jim Kuras, Structural Supervisor Gary Hardy, PUE II Shannon McKoon, Office Assistant II
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**Next Meeting: Monday, June 17, 2019 @ 9:45 a.m.**

## Kevin Cloos

- Lot 10 and Lot 13 will be closed on Wednesday, 6/5 and Thursday, 6/6 for a conference
- Allied Paving will paint crosswalks and stop bars on campus (weather permitting)
- All Paint Services continues to paint various student bedrooms at the Residence Halls
- Hillside Painting will paint various student bedrooms and living areas at the Townhouses
- Lakeshore Paving will mill, pave and stripe – Lot 14 (Alumni), Lot 15 (Nixon), Lot 22, (Grissom/Kasling), Lot 24 (Gregory) and Lot 29 (McEwen/Spine). The milling work will start on Monday, 6/3. Paving is planned for the end of this week
- Johnson Control (Simplex) will perform the annual fire alarm testing; the alarms will sound between 7:00 a.m. and 8:00 a.m. in the academic/administrative buildings and between 8:00 a.m. and 9:00 a.m. in the residence hall buildings
  - Monday, 6/3/19 Natatorium, Dods, Steele, University Stadium
  - Tuesday, 6/4/19 Jewett, Mason, McEwen, Reed
  - Wednesday, 6/5/19 Science Center, Rockefeller Arts Center
  - Thursday, 6/6/19 Rockefeller Arts Center
  - Monday, 6/10/19 Testing of the Mass Notification System – (NEW DATE)

**\*\*View this website to see the current list of daily events scheduled on the campus: \*\***

<https://events.fredonia.edu/>

## Michael Metzger

- The budget is complete with a \$4.5 million reduction. We are spending less than the last 2 years
- The interim president will be named on 6/19 or 6/20

## Mark Delcamp

- Rural Ministries has finished the collection in the Res Halls. They will need more time to remove the remaining items
- A purchase order was issued to GP Flooring for the carpet in Nixon and Chautauqua. Waiting for the materials to arrive. The carpet should be installed by July 1st
- Taking care of work orders

### **Orion Purslow**

- Finished our end of the McEwen camera job. Tyco will do their part soon
- Working on turf speakers between the good and bad weather
- Changing the lighting panel in UC today
- Working on work orders and PM's
- Working on the following projects:
  - EM lights in the townhouses
  - Gregory kitchens
  - Outside lights
  - Townhouse lights
  - Mason keynote visualizers
  - Roof lights on the Andrews complex
  - Go Pro set up on the baseball field
  - Lobby data jobs in the old dorms
- Working on RD write ups on deficiencies in their dorms

### **Tim Lillie**

- Working on the pool deck
- Scheduled Athletics to have the Fitness Center closed for 2 weeks to give us time to move the equipment and scrub the rubber floor
- Preparing for the camps
- All staff is back on their regular shifts

### **Tim Bentham**

- Clean Water Mechanical has completed repairs to Disney/Eisenhower roof drain in the basement mechanical room and domestic water line at Cranston Marche kitchen
- Clean Water mechanical is on site today repairing the roof drain above the ceiling in Hendrix Lobby
- Working on quotes for the Gregory Penthouse Kitchen renovations electric panel feeders
- We are obtaining quotes for the installation of two domestic hot water heaters at McGinnies Hall
- Our plumbing Staff is working on the Gregory Kitchen renovations
- Plumbing repairs to the pool are complete
- Addressing heating and cooling issues on campus

### **Jim Kuras**

- We will be disconnecting door closer arms this week in UC
- Repairing a lobby ceiling in Igoe Hall
- Caulking and grouting showers in Grissom Hall and Eisenhower Hall
- Repairing rooms 106a and 106b in Kasling Hall
- Switching out cabinet doors in the kitchen of the Children's Center

- We may start framing up Gregory Penthouses later this week
- Continue working on ARCR reports
- Various work requests

**Gary Hardy**

- The cooling tower at the Ice Rink was removed
- There was one hit for Legionella testing in the RAC Addition. Testing will be done again this week
- Finishing cleaning radiators in Hendrix
- The radiators are out in Gregory
- Working on issues at the townhouses
- The expansion joint leak was repaired in 106 Kasling
- Working on PM's and work orders

Campus Calendar	
8/22	All Campus Meeting
8/22	Move-In for New Students
8/23	Orientation & Registration
8/24	Move-In for Returning Students
8/26	First day of classes

Jump Start Days	
Session 1	Tuesday, 7/2
Session 2	Monday, 7/8
Session 3	Thursday, 7/11
Session 4	Monday, 7/15
Session 5	Thursday, 7/18
Session 6	Monday, 7/22

Custodial Supervisor Schedule for 6/3-6/9								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-12 p	7 a-3:30 p	7 a-3:30 p	Off	8 a-4:30 pm
Nick Valentine	32	3:30 p-12 a	3:30 p-6 a	Off	3:30 p-12 a	3:30 p-12 a	8 a-4:30 p	Off
Rich Logan	62	Off	11 p-7:30 a	11 p-7:30 a	11 p-7:30 a	Off	Off	Off

Custodial Weekend Coverage			
Saturday, 6/1			
University Commons	2:30 pm-11 pm	Dan Schrader	74-02

2019 Residential Program Schedule			
DATES	EVENT	BUILDING	GUESTS
6/9-7/28	Castleman Quartet Program	Kasling	40 per week
6/9-6/15	RYLA (Rotary Youth Leadership)	Chautauqua	60
6/30-7/6	Fredonia Summer Music Festival	Schulz	90
6/30-8/9	Fredonia Upward Bound Program (Residence only from 6/30-7/26)	Alumni	50
7/2, 7/8, 7/11, 7/15, 7/18, 7/22 & 8/23	Summer Jump Start & Orientation	Nixon & Grissom	
7/6-8/2	NYSSSA VAP	Chautauqua & UC	120
7/7-7/12	Fredonia Dive Camp	Schulz	20
7/7-8/4	NYSSSA Choral Studies	Igoe & UC	100
7/11-7/31	JEWEL (EDP)	Hemingway	50
7/14-7/20	Fredonia String Camp	Schulz	30
7/30-8/1	FCA Lacrosse Camp	Eisenhower	
8/4-8/9	Music for People	UC	50
8/5-8/10	Fredonia Theater Playground Drama Camp	Nixon	
Day Programs (No Lodging)			
6/2-6/8	Collage Dance Recital		
6/11-6/15	Chadwick Bay Dance Recital		
6/17-6/22	e.da.co Dance Recital		
6/29	Dunkirk High School Graduation		
6/30	Fredonia High School Graduation		
6/27-7/1	Fredonia Soccer Camp		
8/12-8/17	Fredonia Theater Day Camp (Playground) Ages 11-14		
8/19-8/24	Fredonia Theater Day Camp (Playground) Ages 8-12		
8/26-8/29	Fredonia Hockey		

Heating Services Schedule for 6/3-6/9							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1st</b> 7 am-3:30 pm	G. Hardy G. Tucker H. Farner K. Watrous K. Szklenski S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous K. Szklenski S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous K. Szklenski S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous K. Szklenski S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous K. Szklenski S. Carutis R. Grant	NO COVERAGE	NO COVERAGE
<b>2nd</b> 3 pm-11:30 pm	D. Halas J. Evans	D. Halas J. Evans	D. Halas J. Evans	D. Halas J. Evans	D. Halas J. Evans	NO COVERAGE	NO COVERAGE
<b>3rd</b> 11 pm-7:30 am	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Jacquelynn Akins	3518	3517
Gregory	A	Kara Corlett	N/A	3491
Grissom	B	Joanna Kaufman	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Bree-Ana Dukes	3568	3567
Igoe	B	Patrick Toscano	3562	3561
Kasling	B	Amanda Scranton	3514	3513
McGinnies	A	Kaitlyn Piatek	3352	3351
Nixon	A	Adrienne Sader	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Kara Corlett	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 6/3 through Monday, 6/10	Areas A & B Pilar Nelson	679-8524

**Anniversaries—Thank you and Happy Anniversary!!**

Kevin McCarthy will be starting his 26<sup>th</sup> year

*Thought for the week: "Make each day your masterpiece."  
-- John Wooden*

cc:  
Facilities Services Staff  
Paul Agle  
Judy Langworthy  
Katharine Bixby  
Kevin Kearns  
Don Scott

Geoffrey Braun  
Ann Burns  
Kathy Forster  
Eric Hadley  
Scott Martin  
Brian Studley

Virginia Horvath  
Cedric Howard  
Markus Kessler  
Michael Lemieux  
Marc Levy  
Ralph Blasting

Christine Givner  
Sarah Laurie  
Denise Szalkowski  
Betty Gossett  
Ben Miller  
Mark Kinney

Stephen Rieks  
Aaron Parkhurst  
Kevin Hahn  
Michael Metzger  
Jerry Fisk  
Dan Goodwin