

# FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, July 22, 2019

Kevin Cloos, Director Michael Metzger, VP Finance & Administration Mark Delcamp, Assistant Director Orion Purslow, Electrical Supervisor Nelson White, Plumbing Supervisor	Tim Bentham, Assistant Director Jim Kuras, Structural Supervisor Gary Hardy, HVAC/R Supervisor Shannon McKoon, Office Assistant II
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**Next Meeting: Monday, August 5, 2019 @ 9:45 a.m.**

## Kevin Cloos

- Hillside Painting will paint the RD apartments at University Commons and Igoe Hall and will paint several rooms at University Commons
- Verdin will PM the clock tower on Monday, 7/22
- Eagle Radio will PM the repeater for the two-way radio system on Thursday, 7/25
- I will be out of the office on Tuesday 7/23 and Friday 7/26

**\*\*View this website to see the current list of daily events scheduled on the campus: \*\***

<https://events.fredonia.edu/>

## Mark Delcamp

- Pucci's is on campus today, they are working on the RD Apt. floors in Nixon, UC, McGinnies, Kasling, Grissom, Eisenhower
- (2) Residence Hall cleaner postings went up last week, they will close on 7/25
- Custodial Staff continue working on cleaning buildings after camps and to also prepare for the upcoming semester
- Grounds staff have finished the mulch and sand project at the daycare play area. They have reviewed and worked on cleaning up the cross-country trail system. They also continue work on the planter beds around campus. There are many areas still needing weed spraying as weather permits.
- Great Lakes Athletic fields completed the aeration and vertical cutting on the sports fields last week.
- Tim Lillie is off this week Monday and Tuesday and returns Wednesday.
- I will be off beginning Friday July 26th through August 6th

## Orion Purslow

- Electrical is roughed-in for Gregory penthouses. We will trim out as soon as drywall is up
- Diers Recital Hall is complete on the electrical end. Greg Snow will complete his end soon
- Will finish McGinnies Hall 3rd floor bathrooms with new LED lighting this week
- Working on speakers at turf field this week. Should be done by the end of the week
- Working on lots of dorm work orders
- Continue other work orders and PM's

### **Tim Bentham**

- Allstate Fire and Security completed the repair to the dry sprinkler system at the Science Center greenhouse
- BECC Electric has completed the installation of the Electric panel feeder at Gregory Hall 100, 200, and 300 houses
- Working on design/quotes for McGinnies Hall Domestic hot water tank replacement
- Working on the repair to the chiller in University Commons. Parts have been ordered
- Working on annual service agreements for fire alarms, Carrier and Siemens
- MLP Mechanical has complete the Mason Hall HVAC Upgrade project
- Working with Facilities Planning on the Campus Energy Metering project, Mason Hall Air handling project, ice rink project and Houghton Hall renovation project
- The Campus Safety Site Lighting Phase II came in over budget. The project has been cancelled
- Congratulations to Randy Grant. He has been promoted to PUE-1 EMS Coordinator
- Addressing cooling issues on campus

### **Jim Kuras**

- Working on ARCR in Disney and the townhouses
- Working on shower issues in Grissom, Disney and townhouses
- Various campus work orders

### **Nelson White**

- I am leaving at 2:30 today and 1:30 tomorrow
- Gregory penthouses have been roughed-in. Pressure tests are done
- The water will be shut down in Schulz all day tomorrow for repairs. We will also be replacing faucets on the slop sinks
- Replacing the flush valves in the RAC Addition
- Drinking fountain in Jewett has been plumbed in
- Scheduling to shut down the hot water in Dods on Friday
- Doing PM work in the University Commons and Nixon RD apartments
- PM work in the townhouses is complete

### **Gary Hardy**

- Working on Gregory kitchens
- Working on PM's and WO's as they come
- I will be off from Friday, July 26th thru Monday, August 5th
- There is no heating plant coverage after 11:30 pm until 7:00 am

Campus Calendar	
8/22	All Campus Meeting
8/22	Move-In for New Students
8/23	Orientation & Registration
8/24	Move-In for Returning Students
8/26	First day of classes

Jump Start Days	
Session 6	Monday, 7/22

Custodial Supervisor Schedule for 7/22-7/28								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	Vacation	Vacation	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	11 p-7:30 a	11 p-7:30 a	11 p-7:30 a	11 p-3 a	Off	Off	11 p-7:30 a

Heating Services Schedule for 7/15-7/21							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy H. Farner K. Watrous S. Carutis	H. Farner K. Watrous	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas				D. Halas
3rd 11 pm-7:30 am	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE

2019 Residential Program Schedule			
DATES	EVENT	BUILDING	GUESTS
6/9-7/28	Castleman Quartet Program	Kasling	40 per week
6/30-8/9	Fredonia Upward Bound Program (Residence only from 6/30-7/26)	Alumni	50
7/22 & 8/23	Summer Jump Start & Orientation	Nixon & Grissom	
7/6-8/2	NYSSSA VAP	Chautauqua & UC	120
7/7-8/4	NYSSSA Choral Studies	Igoe & UC	100
7/11-7/31	JEWEL (EDP)	Hemingway	50
7/30-8/1	FCA Lacrosse Camp	Eisenhower	
8/4-8/9	Music for People	UC	50
8/5-8/10	Fredonia Theater Playground Drama Camp	Nixon	
Day Programs (No Lodging)			
8/12-8/17	Fredonia Theater Day Camp (Playground) Ages 11-14		
8/19-8/24	Fredonia Theater Day Camp (Playground) Ages 8-12		
8/26-8/29	Fredonia Hockey		

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Jacquelynn Akins	3518	3517
Gregory	A	Kara Corlett	N/A	3491
Grissom	B	Joanna Kaufman	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Bree-Ana Dukes	3568	3567
Igoe	B	Patrick Toscano	3562	3561
Kasling	B	Amanda Scranton	3514	3513
McGinnies	A	Kaitlyn Piatek	3352	3351
Nixon	A	Adrienne Sader	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Kara Corlett	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 7/22 through Monday, 7/29	Areas A & B Patrick Toscano	679-8524

**Thought for the week:** "A year from now you may wish you had started today."  
-- Karen Lamb

cc:  
Facilities Services Staff  
Paul Agle  
Judy Langworthy  
Katharine Bixby  
Kevin Kearns  
Dennis Hefner

Geoffrey Braun  
Kathy Forster  
Eric Hadley  
Scott Martin  
Brian Studley  
Brent Isaacson

Cedric Howard  
Markus Kessler  
Marc Levy  
Jerry Fisk  
Dan Goodwin

Christine Givner  
Sarah Laurie  
Denise Szalkowski  
Betty Gossett  
Ben Miller

Stephen Rieks  
Aaron Parkhurst  
Kevin Hahn  
Michael Metzger  
Don Scott