

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, July 8, 2019

Kevin Cloos, Director Michael Metzger, VP Finance & Administration Mark Delcamp, Assistant Director Tim Lillie, Head Janitor	Tim Bentham, Assistant Director Jim Kuras, Structural Supervisor Nelson White, Plumbing Supervisor
---	--

Next Meeting: Monday, July 22, 2019 @ 9:45 a.m.

Kevin Cloos

- Reviewed current and upcoming camps

****View this website to see the current list of daily events scheduled on the campus: ****

<https://events.fredonia.edu/>

Michael Metzger

- Discussed budget items

Mark Delcamp

- Nixon/Chautauqua Hall carpet installation was completed on 6/28
- Staff is working to transfer a lectern and flag to the Science Center today for the swearing in Ceremony for UP Chief, Bent Isaacson
- Work continues at the Lanford House as the Hefner's are settling in. Cleaning staff schedule may be changing
- Great Lakes Athletic Fields will be on campus Wednesday to begin deep tine aeration for the soccer, baseball and softball fields. A verticut will also be performed on the soccer field
- Grounds staff continue weeding and mowing all over campus

Tim Bentham

- Allstate Fire and Security completed flushing Hydrants and testing sprinkler systems
- JCI/Simplex Fire Protection have completed the testing and repairs of the building fire alarm systems with the exception of Mason Hall. They will complete Mason this fall when the contractors are complete
- BECC Electric will be starting on the installation of the Electric panel feeders this week at Gregory Hall 100, 200, and 300 houses
- Working with MLP Mechanical to complete the Mason Hall HVAC Upgrade project
- Our plumbing staff is working on the Gregory Kitchen renovations and various bathroom repairs
- Working with Facilities Planning on the Campus Energy Metering project, Mason Hall Air Handling project, ice rink project and Houghton Hall renovation project
- Roy's Plumbing have completed the jetting of the sewer lines in University Commons Marche, Starbucks, and Williams Center
- Working on electrical quotes for Thompson W394/E363

- The Campus Safety Site Lighting Phase II is out for bid. We anticipate start of construction soon after bids are due
- Addressing cooling issues on campus

Jim Kuras

- Working on the ARCR and showers in Eisenhower Hall
- Continue to work on showers in Grissom Hall
- We should finish the hockey coach’s office this week
- Started patching and painting the RD apartment in McGinnies Hall
- Still working in Gregory Hall penthouses
- Working on townhouse ARCR's
- Various work orders

Nelson White

- Gregory Hall-have the water lines stubbed into the penthouses. Have to make final connections
- Have to schedule a domestic hot water shutdown in Dods to fix 2 leaks on the system
- Working on PM’s in the townhouses and various work orders
- Would like to start a training class for janitorial staff of plumbing basics

Campus Calendar	
8/22	All Campus Meeting
8/22	Move-In for New Students
8/23	Orientation & Registration
8/24	Move-In for Returning Students
8/26	First day of classes

Jump Start Days	
Session 2	Monday, 7/8
Session 3	Thursday, 7/11
Session 4	Monday, 7/15
Session 5	Thursday, 7/18
Session 6	Monday, 7/22

Custodial Supervisor Schedule for 7/8-7/14								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	Vacation	Vacation	Vacation	Off	Off
Darlene Miller	51	6 a-2:30 p	Off	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off	Off
Rich Logan	62	11 p-7:30 a	11 p-7:30 a	11 p-7:30 a	11 p-7:30 a	Off	Off	11 p-7:30 a

Heating Services Schedule for 7/8-7/14							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis R. Grant	G. Hardy H. Farner K. Watrous S. Carutis R. Grant	H. Farner K. Watrous	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas	OT	OT	D. Halas
3rd 11 pm-7:30 am	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE

2019 Residential Program Schedule			
DATES	EVENT	BUILDING	GUESTS
6/9-7/28	Castleman Quartet Program	Kasling	40 per week
6/30-8/9	Fredonia Upward Bound Program (Residence only from 6/30-7/26)	Alumni	50
7/8, 7/11, 7/15, 7/18, 7/22 & 8/23	Summer Jump Start & Orientation	Nixon & Grissom	
7/6-8/2	NYSSSA VAP	Chautauqua & UC	120
7/7-7/12	Fredonia Dive Camp	Schulz	20
7/7-8/4	NYSSSA Choral Studies	Igoe & UC	100
7/11-7/31	JEWEL (EDP)	Hemingway	50
7/14-7/20	Fredonia String Camp	Schulz	30
7/30-8/1	FCA Lacrosse Camp	Eisenhower	
8/4-8/9	Music for People	UC	50
8/5-8/10	Fredonia Theater Playground Drama Camp	Nixon	
Day Programs (No Lodging)			
8/12-8/17	Fredonia Theater Day Camp (Playground) Ages 11-14		
8/19-8/24	Fredonia Theater Day Camp (Playground) Ages 8-12		
8/26-8/29	Fredonia Hockey		

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Jacquelynn Akins	3518	3517
Gregory	A	Kara Corlett	N/A	3491
Grissom	B	Joanna Kaufman	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Bree-Ana Dukes	3568	3567
Igoe	B	Patrick Toscano	3562	3561
Kasling	B	Amanda Scranton	3514	3513
McGinnies	A	Kaitlyn Piatek	3352	3351
Nixon	A	Adrienne Sader	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Kara Corlett	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 7/8 through Monday, 7/15	Areas A & B Jill Swanson	679-8524

Anniversaries—Thank you and Happy Anniversary!!

Charles Miller will be starting his 15th year

cc:
Facilities Services Staff
Paul Agle
Judy Langworthy
Katharine Bixby
Kevin Kearns
Dennis Hefner

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley
Brent Isaacson

Cedric Howard
Markus Kessler
Marc Levy
Jerry Fisk
Dan Goodwin

Christine Givner
Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Don Scott