

# FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, August 12, 2019

**\*\*No meeting this week\*\***

**Next Meeting: Monday, August 19, 2019 @ 9:45 a.m.**

## **Kevin Cloos**

- Door2Door will install replacement stairwell doors at McGinnies, Nixon and the Williams Center
- Kravtiz Tree Service will remove several dead trees on campus
- Hillside Painting is painting a few remaining areas in the Residence Halls
- Swan Painting is painting several areas at the Athletic Complex, RAC, Mason, Wms Ctr
- All Paint Services will paint lockers at Dods Hall, benches around the pool deck at the Natatorium and will touch up paint in a few student bedrooms in the residence halls
- Ideal Coatings will install a concrete coating on the concrete patches on the large walkway between Alumni Hall and University Commons
- H. Olsen & Sons will repair one catch basin at lot 10, repair two catch basins and level asphalt inside the Kirkland Complex near Erie Dining Hall and will patch the service roadway to Erie loading dock
- S. Tabone Construction continues the sidewalk replacement project on campus; many sidewalk areas will be impacted, Lot 13 will closed on Monday and Tuesday
- S. Tabone Construction will replace the damaged stamped concrete along the trench drain at the center of the Andrews Complex
- The Gallery will replace the kitchen counter in the lobby kitchens at Grissom and Kasling
- Perry Construction will replace the missing concrete seat wall bench near Mason Hall at the site of the former spine bridge
- White Terrace Carpentry is repairing plaster ceilings at several locations at the Residence Halls
- Comfort Pest Control completed the perimeter treatment for insects around the Residence Halls and Town Houses
- Need to ensure that all wagons are in the Residence Hall lobbies this week and clean and in good condition
- Reminder that all exterior doors at the Residence Halls must be closed 24/7 and not propped open
- All fire doors in the buildings must remain closed and not be propped open
- Parking lots 10 will be closed on Monday, 8/19 for the Teaching and Learning Conference
- Ice will be installed at the Ice Rink the week of 8/19
- I will be out of the office on 8/15 and 8/16

**\*\*View this website to see the current list of daily events scheduled on the campus: \*\***

**<https://events.fredonia.edu/>**

### **Orion Purslow**

- Working on the Gregory Hall penthouse kitchens
- Working on McEwen G22 computer lab
- Completed the dig for outside lighting fix by Williams center
- Working on work orders/PM's

### **Mark Delcamp**

- Working on various flooring projects, The RD apts. were completed last week in addition to Mason 3167
- Various window treatment installations will be scheduled as soon as the products arrive
- Grounds crew is working on trenching for the new electrical line near Gregory
- Staff are detailing the Athletic fields in preparation for the upcoming fall season, all grass areas that were aerated and verti-cut have responded well to the treatments
- All staff are working on mowing and weeding, we will be focusing on working in all of the Residence Hall courtyards over the course of the next week or so in addition to cleaning up the planter beds around campus

### **Tim Lillie**

- Mason Hall third floor cleanup is under way and will be starting the second floor cleanup tomorrow
- We are finishing many projects before the students return
- The plumbing basics training that Nelson and Jeff provided was very well received; thank you again for setting up the training
- Fenton Hall 105 stage re-coating is complete
- Darlene is leaving at noon today and Art is leaving at 10 a.m. today
- Finishing up many projects before the students return

### **Tim Bentham**

- Clean Water mechanical is replacing the domestic hot water heaters at McGinnies Hall. Work continues as planned. Startup of the new boilers is scheduled for Thursday, Aug. 15<sup>th</sup>
- Working on the repair to chiller #2 in University Commons. Parts have arrived, working on P.O.
- Working on annual service agreements. Fire alarm, Carrier, Siemens and Phoenix controls
- Working with Facilities Planning on the Campus Energy Metering project, Mason Hall Air handling project, Ice rink project and Houghton Hall renovation projects
- Working on labor quotes for the replacement of the heating hot water to glycol hot water heat exchanger at the Natatorium; the replacement tube bundle has been ordered
- Working on upgrades to the Siemens Energy Management System

### **Jim Kuras**

- Continuing work at Gregory Hall penthouse kitchens
- Completing the ARCR work orders various residence hall student bedrooms
- Completing various work orders around campus

- Installing ceiling tile at several locations in McGinnies bathrooms and areas from the roof project

**Nelson White**

- Working on PM's and various work orders
- Once structural staff finish drywall in town house P103 showers and P105m plumbing staff will finish the rest of our work
- Once The Gallery installs counters in Kasling and Grissom lobby kitchens, we will install the sinks
- We are doing pm work on DHW heater in Steele for Zamboni today
- Waiting for structural staff to finish painting work and cabinets in Gregory to finish our work
- We have changed over all flush valves in Rockefeller Addition public restrooms to manual flush valves
- Will install the new hydration station water fountain at Jewett Hall first floor
- Completed training classes for janitors for plumbing basics

**Gary Hardy**

- We will be working with MLP to start up ice rink
- Working on Gregory kitchens
- Removing portable air conditioners form rooms from summer programs
- Working on PM's and WO's as they come
- I will be off Monday and Tuesday, August 12<sup>th</sup> and 13<sup>th</sup>
- There is no heating plant coverage after 11:30 pm until 7:00 am

<b>Campus Calendar</b>	
8/22	All Campus Meeting
8/22	Move-In for New Students
8/23	Orientation & Registration
8/24	Move-In for Returning Students
8/26	First day of classes

<b>Day Programs (No Lodging)</b>	
8/12-8/17	Fredonia Theater Day Camp (Playground) Ages 11-14
8/19-8/24	Fredonia Theater Day Camp (Playground) Ages 8-12
8/26-8/29	Fredonia Hockey

Custodial Supervisor Schedule for 8/12-8/18								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	845a-4:30p	8a-4:30p	8a-4:30p	8a-4:30p	8a-4:30p	Off	Off
Art Franklin	43	7a-10a	7a-3:30p	7a-3:30p	7a-3:30p	7a-3:30p	Off	Off
Rich Logan	62	11p-7:30a	11p-7:30a	11p-7:30a	11p-7:30a	Off	Off	11p-7:30a
Nick Valentine	32	3:30p-Mid	3:30p-Mid	3:30p-7:30	3:30p-Mid	3:30p-Mid	Off	Off
Darlene Miller	51	6a-noon	6a-2:30p	Vaca	6a-2:30p	6a-2:30p	Off	Off

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Hayley Guid	3518	3517
Gregory	A	Patrick Toscano	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Anissa Scharborough	3568	3567
Igoe	B	Megan Hanrahan	3562	3561
Kasling	B	Alyssa Stephens	3514	3513
McGinnies	A	Ally Sievers	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Patrick Toscano	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 8/12 through Monday, 8/19	Areas A & B Pilar Nelson	679-8524

Heating Services Schedule for 8/12-8/18							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1st</b> 7 am-3:30 pm	G. Tucker S. Carutis	G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy H. Farner K. Watrous S. Carutis	H. Farner K. Watrous	G. Tucker
<b>2nd</b> 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas	TBD	TBD	D. Halas
<b>3rd</b> 11 pm-7:30 am	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE

cc:  
Facilities Services Staff  
Paul Agle  
Judy Langworthy  
Katharine Bixby  
Kevin Kearns  
Dennis Hefner

Geoffrey Braun  
Kathy Forster  
Eric Hadley  
Scott Martin  
Brian Studley  
Brent Isaacson

Cedric Howard  
Markus Kessler  
Marc Levy  
Jerry Fisk  
Dan Goodwin

Christine Givner  
Sarah Laurie  
Denise Szalkowski  
Betty Gossett  
Ben Miller

Stephen Rieks  
Aaron Parkhurst  
Kevin Hahn  
Michael Metzger  
Don Scott