

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, September 23, 2019

Kevin Cloos, Director Michael Metzger, VP Finance & Administration Mark Delcamp, Assistant Director Orion Purslow, Electrical Supervisor Nelson White, Plumbing Supervisor Tim Bentham, Assistant Director	Tim Lillie, Head Janitor Rich Newton, Head Grounds Supervisor Jim Kuras, Structural Supervisor Gary Hardy, HVAC/R Supervisor Shannon McKoon, Office Assistant II
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Next Meeting: Monday, October 7, 2019 @ 9:45 a.m.

Kevin Cloos

- Door2Door is scheduled to return this week to complete the installation of the replacement doors at the Erie Dining Hall loading dock and stairwell door at the Williams Center
- Raymond E. Kelley, Inc. continues the concrete repairs at the Williams Center on the underside of the bridges , they expected to be completed today (9/23)

****View this website to see the current list of daily events scheduled on the campus: ****

<https://events.fredonia.edu/>

Mark Delcamp

- Working with Regional Distributors to get final estimate on foam soap which will be installed in the quad restrooms very soon
- NO staff working at the Lanford House today per Mrs. Hefner's request. We will be back on Thursday
- In the process of reviewing alternate options for trash and recycling collection in the corridor buildings. We are hoping to resize all the containers in the Rec. Rooms, Restrooms, and place them in end closets and laundry rooms
- Building Inspections this week are Chautauqua and McGinnies tomorrow and Mason on Wednesday

Orion Purslow

- Did lighting set up in the MPR room for RAC anniversary. Will take down the lights tomorrow
- Working with EHS&S on blue phone issues
- Working on work orders and PM's

Nelson White

- Advanced Septic has completed cleaning out of storm drains in several locations
- We have started the removal of 7th floor Maytum drinking fountain in prep for new bottle filling station
- Working on getting new hydration station for Eisenhower lobby
- Found leak in Mason Hall 2nd floor women's bathroom and fixed the leak
- Waterfalls at Science Center is losing water. We are filling weekly

Tim Lillie

- Elizabeth Meadows started in RAC as a cleaner today
- Reminder that there is Active Shooter training tomorrow morning

Tim Bentham

- Electrical Power and Controls completed the repairs to the Fenton Generator.
- T. P. Woodside completed the repair to chiller #2 in University Commons
- The domestic water usage issue on campus has been resolved. The village found a clerical error in there water usage calculations.
- Otis Elevator is onsite today to make the repair of the Igoe Hall elevator.
- Working with Facilities Planning on the Campus Energy Metering project, Mason Hall Air handling project, Ice rink project and Houghton Hall renovation projects.
- Working on quotes for the replacement of the heating hot water to glycol hot water heat exchanger at the Natatorium.
- JCI/Simplex was not able to test Mason Hall fire alarm. They are scheduled for October 14th to complete the testing
- Working on quotes for the mechanical systems for Schultz eSports Lounge

Rich Newton

- NYS Prism is clearing evasive species from the wood lot today and Thursday
- Working on trimming perennials and general maintenance

Jim Kuras

- Replacing ceiling tile in Schulz lobby
- Painting doors in RAC
- Patching shingles on the salt shed
- Finishing the table tops for RAC computer lab
- Still have numerous requests for keys
- Patch and painting Mason Hall hallway near the connecting bridge
- Repair Mason Hall bathrooms from leaks that happened last week
- Various work orders

Gary Hardy

- We are waiting for lab results for the retesting of the cooling towers should have them this week
- NYS DOL completed boiler inspections Wednesday at Services and Williams Center
- Have bids to clean up bird remnisce on roof of Williams Center
- Waiting for posting to close on 2 PUE-1 items so that we can interview
- Working with Accounting on how licensing and re-licensing for certifications will be paid for in the future
- Ice rink seems to be working after a design change of valves recommended by Randy Grant
- Continue working with MLP on air handling project Mason Addition

- Working on PM's and WO's
- Still attempting to cover as many shifts as we can in the heating plant for after hours and weekend coverage with our current staff

Campus Calendar	
10/10-10/11	Fall Break (no classes)
11/25-11/29	Thanksgiving Break
12/13	Last day of classes
12/16-12/20	Final exams

Building Inspection Schedule			
Tuesday	9/24	1:15 pm	Chautauqua & McGinnies
Wednesday	9/25	11 am	Mason
Tuesday	10/1	1:15 pm	Disney & Eisenhower
Wednesday	10/2	11 am	Science Center
<i>The building that is listed first on the schedule each day is where the inspection will begin. Meet in the main office area of all buildings</i>			

Custodial Supervisor Schedule for 9/23-9/29								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off	Off
Nick Valentine	32	3:30 p-12 a	Off	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	11p-7:30a	11p-7:30a	11p-7:30a	11p-7:30a	Off	Off	11p-7:30a

Custodial Weekend Coverage Friday, 9/27-Sunday, 9/29				
Athletics	Friday	6 pm-2:30 am	Robert Bajdas	16-03
	Saturday	6 am-2:30 pm	Keshia McCloskey	16-06
		6 pm-2:30 am	Robert Bajdas	16-03
	Sunday	7 am-11 am	Joel Rivera	16-04
Mason & Williams Center	Saturday	4 pm-10 pm	Tony Pagano	05-02
	Sunday	12 pm-4 pm	Jorge Rosa	24-02
University Commons	Saturday	3:30 pm-12 am	Dan Schrader	74-03
Weekend Trash Pick Up	Sunday	8 am-2 pm	Iris Rosa Bob DeGolier	

Heating Services Schedule for 9/23-9/29							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farnier K. Watrous S. Carutis	G. Hardy G. Tucker H. Farnier K. Watrous S. Carutis	G. Hardy G. Tucker H. Farnier K. Watrous S. Carutis	H. Farnier K. Watrous S. Carutis	H. Farnier K. Watrous	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas	OT	OT	D. Halas
3rd 11 pm-7:30 am	OT	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	OT

Residence Hall Coverage Schedule		
Monday, 9/23 from 9 am through Monday, 9/30 at 9 am	Areas A & B Pilar Nelson	679-8524
Friday, 9/27 from 5 pm through Monday, 9/30 at 9 am	Area B Alyssa Stephens	673-5024

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Hayley Guild	3518	3517
Gregory	A	Patrick Toscano	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Anissa Scharborough	3568	3567
Igoe	B	Megan Hanrahan	3562	3561
Kasling	B	Alyssa Stephens	3514	3513
McGinnies	A	Ally Sievers	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Patrick Toscano	3679	3678
University Village	A	Dan Goodwin	4981	4982

Anniversaries—Thank you and Happy Anniversary!!

Denilson Costa will be starting his 9th year
Rob Schwerk will be starting his 5th year

Juliana Krauter will be starting her 9th year
Cindy Dietzen will be starting her 3rd year

Thought for the week: *“Don’t wait for opportunity. Create it.”*
--Author Unknown

cc:
Facilities Services Staff
Paul Agle
Judy Langworthy
Katharine Bixby
Kevin Kearns
Dennis Hefner

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley
Brent Isaacson

Cedric Howard
Markus Kessler
Marc Levy
Jerry Fisk
Dan Goodwin

Christine Givner
Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Don Scott