

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, September 9, 2019

Kevin Cloos, Director Michael Metzger, VP Finance & Administration Mark Delcamp, Assistant Director Orion Purslow, Electrical Supervisor Nelson White, Plumbing Supervisor	Tim Lillie, Head Janitor Rich Newton, Head Grounds Supervisor Jim Kuras, Structural Supervisor Gary Hardy, HVAC/R Supervisor Shannon McKoon, Office Assistant II
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Next Meeting: Monday, September 23, 2019 @ 9:45 a.m.

Kevin Cloos

- Staff will setup for an Outdoor Event between Nixon Hall and Chautauqua Hall on Wednesday, 9/11

****View this website to see the current list of daily events scheduled on the campus: ****

<https://events.fredonia.edu/>

Michael Metzger

- Thank you, Gary for your assistance with the announcement on Friday regarding the Legionella levels

Mark Delcamp

- Pucci's was here Saturday working on the Reed Dock. They have some additional work to do but will be back asap to complete
- Building Inspections begin this week: Alumni/Nixon Tuesday and Thompson Hall Wednesday
- Maker Faire is taking place Saturday October 19. They plan to use the Science Center and Williams Center as they have in past years and will also include, Jewett Lot 13 for food trucks and the courtyard area between the Science Center and Jewett
- Robbie Schwerk has officially been promoted to HEO in Grounds and will start his new job effective immediately. The posting for his replacement is up and will close on Wednesday September 18th

Orion Purslow

- Working on work orders and PM's

Tim Lillie

- Returning event items
- Working on floor machine repairs
- Robert Bajdas will be starting in Athletics on 2nd shift
- Elizabeth Meadows will be starting in RAC on 3rd shift

Tim Bentham (reported by Kevin)

- Electrical Power and Controls will be onsite Tuesday to make repairs to the Fenton generator. The generator does function; however, it has a re-transfer issue
- T.P. Woodside will be onsite Tuesday to make the repair to Chiller #2 in University Commons. Parts have been ordered

- Working on the high domestic water usage issue on campus. New York Leak Detection was onsite Friday and did not find any leaks on our underground water piping system
- Working with Otis Elevator to schedule the repair of the Igoe Hall elevator
- Working on the annual service agreement for Siemens Controls
- Working with Facilities Planning on the Campus Energy Metering, Mason Hall air handling, ice rink and Houghton Hall renovation projects
- Working on getting quotes for the replacement of the heating hot water to glycol hot water heat exchanger at the Natatorium
- JCI/Simplex was not able to reset the Mason Hall fire alarm. I am working on a test date

Nelson White

- Completed testing of emergency showers in the Science Center
- Sprinkler line leak at Nixon hall was fixed by Allied Fire
- Advanced Septic will be here Thursday, 9/12 to clean out some storm drains on campus primarily focusing on Old Main Drive starting at 9 am
- We have completed campus wide sump pump PM
- We will be installing 2 gas regulators on outdoor kilns at Rockefeller Addition on Monday or Tuesday
- Lots of work orders and PM work

Rich Newton

- There was a soccer tournament over the weekend. Thank you to custodial for your assistance
- There is tennis and soccer this week at the stadium and track
- Cleaning up around campus
- Mowing, weed whacking and event set ups

Jim Kuras

- Working with Comfort Pest with bee issues
- Patch and painting Mason Hall men's room 1007
- Building table tops for RAC room 237
- Repairing the steps outside of the fish bowl of Reed Library
- Inspecting and repairing the gate latches and the wind shear around the tennis courts
- Continue to make repair to the ceiling outside of Reed Library loading dock
- We continue to have numerous keys requests
- Working on the leak in McEwen Hall room 202
- Various Res Hall work requests
- Painting doors around Service Complex

Gary Hardy (absent)

- We received our lab results back for testing of Legionella with higher than normal results. We are working with our water treatment company to resolve this issue. We will be retesting them this week as required by NYSDOH

- TP Woodside is changing a pressure switch on chiller #1 in University Commons tomorrow
- Nature's Way will be out Wednesday to look at roofs of Williams Center and Maytum Hall for bird clean up, We have received a bid from Indoor Air Professionals already
- We had no internal bids for the 2 open PUE-1 shifts now we are waiting to have them posted externally
- CF-7 air handler in Thompson Hall burned up its supply fan motor new one is installed and working
- Working with Accounting on how licensing and re-licensing for certifications will be paid for in the future
- We are working with MLP to start up ice rink. Still have one spot in the floor that is warmer than the rest of the floor. Engineer decided to try a different valve
- Still working with MLP on air handling project Mason Addition
- We repaired a leaky pipe in Maytum 103G
- RAC S4 Farrell replaced old drain pan
- Working on PM's and WO's
- Still attempting to cover as many shifts as we can in the heating plant for after hours and weekend coverage with our current staff

Campus Calendar	
10/10-10/11	Fall Break (no classes)
11/25-11/29	Thanksgiving Break
12/13	Last day of classes
12/16-12/20	Final exams

Building Inspection Schedule			
Tuesday	9/10	1:15 pm	Alumni & Nixon
Wednesday	9/11	11 am	Thompson
Tuesday	9/17	1:15 pm	Schulz & Hemingway
Thursday	9/19	10 am	Lanford House & Fenton
<i>The building that is listed first on the schedule each day is where the inspection will begin. Meet in the main office area of all buildings</i>			

Custodial Supervisor Schedule for 9/9-9/15								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-12 p	6 a-2:30 p	Off	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	Off	Off	11p-7:30a	11p-7:30a	Off	Off	11p-7:30a

Custodial Weekend Coverage Saturday, 9/14-Sunday, 9/15				
Athletics	Saturday	6 am-2:30 pm	Keshia McCloskey	16-06
	Sunday	4 pm-10 pm	Barb Barreca	02-02
Mason & WC	Sunday	7 am-11 am	Wayne Seabolt	13-01
Mason & WC	Sunday	8 am-12 pm	Hector Figueroa	06-01
University Commons	Saturday	3:30 pm-12 am	Off	

Heating Services Schedule for 9/9-9/15

Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	H. Farner K. Watrous S. Carutis	H. Farner K. Watrous	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas	OT	OT	D. Halas
3rd 11 pm-7:30 am	OT	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	OT

Residence Hall Coverage Schedule

Monday, 9/9 from 9 am through Monday, 9/16 at 9 am	Areas A & B Tracy Halloran	679-8524
Friday, 9/13 from 5 pm through Monday, 9/16 at 9 am	Area B Megan Hanrahan	673-5024

Residence Director Staff

Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Hayley Guild	3518	3517
Gregory	A	Patrick Toscano	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Anissa Scharborough	3568	3567
Igoe	B	Megan Hanrahan	3562	3561
Kasling	B	Alyssa Stephens	3514	3513
McGinnies	A	Ally Sievers	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Patrick Toscano	3679	3678
University Village	A	Dan Goodwin	4981	4982

Anniversaries—Thank you and Happy Anniversary!!

Gerald Polvino has started his 27th year
Steve Kosierb will be starting his 10th year

Matt Walters has started his 10th year

Thought for the week: *“The secret of getting ahead is getting started.”*
-Mark Twain

cc:
Facilities Services Staff
Paul Agle
Judy Langworthy
Katharine Bixby
Kevin Kearns
Dennis Hefner

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley
Brent Isaacson

Cedric Howard
Markus Kessler
Marc Levy
Jerry Fisk
Dan Goodwin

Christine Givner
Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Don Scott