

## **Faculty and Professional Affairs Committee**

October 14, 2015  
(approved 11/18/2015)

### **Meeting Minutes**

<b>Members present:</b>	Teodora Cox	Andrew Siegel
	Meral Arnavut	Daniela Peterka-Benton
	Marilia Antunez	Kevin Hahn
	Heather McKeever	Derrik Decker

Meeting called to order at 1 p.m. by committee chair Heather McKeever

#### **1. Introduction of new members**

- Daniela Peterka-Benton, Social Science
- Kevin Hahn, Student Affairs
- Christopher Taverna, Academic Affairs (excused from meeting)

#### **2. Approval of September 9, 2015 Meeting Minutes**

- Teodora Cox requested approval of 9/9/15 meeting minutes be delayed, approval of minutes was tabled until October meeting. Heather McKeever asked those in attendance to submit any missing information to her prior to the October meeting. McKeever also reminded the committee that the role of secretary needs to be filled and would take nominations. Andrew Siegel offered to take notes for the 10/14 meeting. Discussion of Doodling a time for the entire membership for the spring semester meeting schedule took place. The suggestion of GoogleGroups and GoogleCalendar was also brought up.

#### **3. Discussion on 2014/15 Activities:**

- McKeever reported that she met with Rob Deemer to discuss concerns discussed at 09/09/15 meeting.
  - Concern that FPAC committee has not seen a copy of 2014/15 final report. McKeever stated she has not had a chance to meet with former FPAC chair and will work reaching out and try to have it available at the October meeting.
  - Guidelines for Department Chair Selection update: McKeever reported that Dr. Terry Brown is working with Senate and FPAC will receive updates on progress
  - Handbook Update: McKeever reported this is now being reviewed by UUP. Lisa Hunter and Deemer are working on the Handbook at this time and McKeever suggested it would be useful for Amy Beers to be the FPAC liaison to work with Deemer and Hunter as they work with UUP.
  - FPAC members held a round table discussion and in conclusion it was suggested that Deemer be asked to attend our October meeting to help clarify FPAC's role.

#### **4. Discussion on Con-Fac**

- McKeever announced Con-Fac would be hosting a session with Dr. Gary Rhoades on 10/15/15 at 2pm Fenton Hall, Room 127
- Tabled action for FPAC member to serve as a Liaison to Con-Fac, nominations remain open.

#### **5. FPAC Secretary**

- Tabled nomination, nominations remain open.

#### **6. Discussion on 2015/16 Goals and Activities**

- Round table discussion
  - FPAC would benefit from a system to measure and track results from year to year.
  - How to validate the work FPAC does, and how does FPAC define results?
  - Define FPAC's purpose.
  - Can FPAC help support campus morale in light of current enrollment and budget issues?
  - Does FPAC solve problems or is the committee used more for consulting?
- Upcoming assignment:
  - Review of Anti-Bullying Policy

Meeting adjourned at 2pm

Next Meeting: Wednesday, November 11 at 1pm at the Foundation House

Respectfully submitted\*,

Heather McKeever  
FPAC Chair

\*Special thanks to Andrew Siegel with submitting notes from meeting to assist in the absence of a secretary.