SUNY Fredonia

PROJECT SUNLIGHT EMPLOYEE TRAINING CERTIFICATION FORM

In order to comply with "Project Sunlight" requirements, SUNY Fredonia employees who are designated as potential Decision Makers or Advisors to the Decision Makers are required to participate in Project Sunlight training. The online training tool listed below can be accessed at your convenience and can be re-visited if any questions arise or if you would like a refresher. Because SUNY Fredonia is required to provide a list of those who have been trained, you will need to complete the certification statement at the bottom of this page after you have reviewed the training tool. Each State agency has an ongoing obligation to comply with the law and to train its employees on Project Sunlight, including re-training every two years of all personnel who may be Decision Makers and/or Advisors.

We appreciate your assistance in helping SUNY Fredonia become and remain compliant with this law enacted by the Governor as part of the Omnibus Ethics Legislation. The following has been communicated to each campus:

- Willful failure to report as required by Project Sunlight may result in disciplinary action
- Follow-up with individual campuses will take place if the Project Sunlight website reflects a lower than expected level of actual Project Sunlight appearances

Step One
View the following training PowerPoint: SUNY Project Sunlight PowerPoint Presentation.

Step Two
Complete the certification section below, save to your desktop and submit as an attachment to the Purchasing Department at purchasing.office@fredonia.edu .

Additional information, including FAQs and other resources are available at the SUNY Project Sunlight Compliance webpage.

I have reviewed the training tool listed above and understand my reporting obligations under Project Sunlight. I have been advised to contact the Purchasing Department with questions or concerns related to Project Sunlight.

_____ _____

NAME – PRINT/SIGN TITLE - PRINT

Date of Certification _____/_____/_____
MONTH DATE YEAR