

PURCHASING DEPARTMENT

FREDONIA STATE UNIVERSITY OF NEW YORK

GUIDELINE NO: 403

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ORIGINAL: January 2003 LAST REVISED: January 2014 REVISION DATE: January 2016

TITLE: Preferred Sources

New York State Preferred Source Program For People Who Are Blind

I. Purpose

The purpose of this guideline is to define a listing of commodities provided by NYS Preferred Source Program for People Who Are Blind.

II. Procedure

New York State Preferred Source Program for People Who Are Blind Federal Tax Identification #135596787 230 Washington Avenue, Extension, Suite 106 Albany, NY 12203-5316

T: (518) 456-8671 F: (518) 456-3587 NYSPSP.org

Commodities include:

- Janitorial Supplies:
 - ✓ Brooms
 - ✓ Dust mops
 - ✓ Garbage Bags
 - ✓ Gloves, Latex and Synthetic
 - ✓ Sponge mops
 - ✓ Sweep handles
 - ✓ Wet mops
- Office Supplies:
 - ✓ Easel Boards and Pads
 - ✓ Fax paper
 - ✓ File Folders
 - ✓ Pencils
 - ✓ Portfolios
 - ✓ Post-it Notes
 - ✓ Pre-moistened Wipes
 - ✓ Pressboard Binder Covers
 - ✓ Recordable CD-R, Kodak
 - ✓ Rubber bands
 - ✓ Transparencies

- Miscellaneous:
 - ✓ Flags
 - ✓ Safety Vests
 - ✓ Cameras, Disposable
 - ✓ Cameras, Film, Kodak