









Pledging online is easy, safe and secure!

First Step: Register

Go to the site: www.givingnexus.org/_nyssefa

At the Home page Click "New Donors Register Here" or "Existing Donors Login Here"

If you registered previously you can log in and pledge or select "recover my username/password" to reset it.

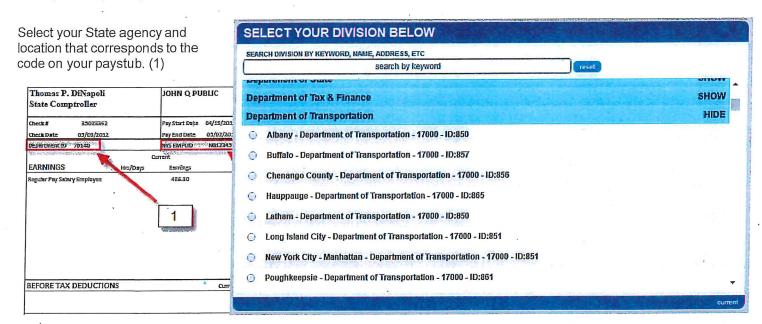
MAKE A PLEDGE

First time visitors to this site, please register. Returning donors, please login.

NEW DONORS
REGISTER HERE

EXISTING DONORS
LOGIN HERE

Select your agency from the list. Use the key word search to narrow the list. Once you find your agency click "click to expand" to find your facility or department.



Complete the registration

Enter your first and last name as it appears on your paystub.

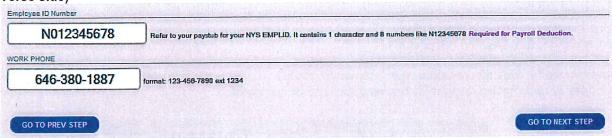
Enter your email address and create a user name and password.

You will receive a confirmation email once you click "click here to complete your registration".

Next Step: Make your pledge

SEL	ECT A	PLEDGE TYPE	CURRENT
PLED	SETYPE	The state of the state of the state of	
(F	Payroll Cor	tribution	
PLEAS	E SELECT A	PAYROLL PERIOD	
01	Thirteen Pa	eriod (x1 Pay Period) ny Periods (x13 pay periods) Payroll (x26 pay periods)	
AMOU	NT PER PAY	PERIOD	
s	10	.00 Whole numbers only, decimals are not allowed. Example: 9, 19, 29, 39, 69 etc.	
**************************************	ANNUAL GE		
		mount per pay period x pay period. In the rext step this amount will be ellocated among the charibles you select.) edge amount is \$1.00	
			GO TO NEXT STEP

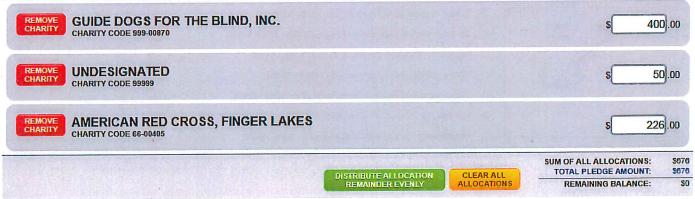
Enter your Employee ID #. For employees paid by OSC, enter your NYS EMPLID from your paystub (see #2 on reverse side)



Final Step: Select Charities and Allocate your pledge

Click on the plus sign next to the charity and the selection will expand. You can visit the charities' websites to learn more about them or you can click "Add". Keep choosing your charities until you are ready to allocate your gift. Scroll down once you have selected your charities and enter a dollar amount next to the charities you chose.

PERFECT, YOU ARE DONE!



When you are finished, click "Enter Pledge". You will receive an email acknowledgement of your pledge.

Thank you for participating in the SEFA Campaign!