

Three Academic Probation Meetings

Prior to Start of Classes

- Department Chair "Start" the Probation Contract
- Department Chair looks at students Course Schedule and recommends changes for success and course repeats
- Department contacts the student

Resources

- Probation Contact template
- Sample communication

1st Meeting

- Review contract
- Develop a success plan
 - Obstacles
 - Support Services
- Schedule changes
- Review Academic Standing Policies
- Document meeting and content

TIME: First Week of Classes

Resources:

- GPA Calculator
- Resource Sheet for students

2nd Meeting

- Check in
- Review contract
- Review success plan
- Document meeting and content

TIME: 3-5 Weeks

Resources:

- Time Mangement Tools
- Study Skills Tools
- Check Starfish for flags

3rd Meeting

- Prep for end of semester
- Plan for next semester
- Contract evaluation
- Discussin of success plan

TIME: After Midterm Grades,
After Academic Advising

Resources:

- Test Anxiety Tools
- Check Starfish for flags