Navigating DEGREE WORKS

How to Access & Read Your Degree Audit
DegreeWorks Helps You To….

• Track your degree progress
• Explore majors, minors, and degree paths
• Plan your schedule each semester
• Chart a path to graduation
To access your DegreeWorks audit, log into YourConnection, and select the ‘Student’ tab.
Click ‘Student Records’
Click ‘Degree Evaluation’

***Please Note*** If this is your first time accessing DegreeWorks on a particular computer or device, pop-ups may need to be allowed (allowing pop-ups is different for each browser i.e. Google Chrome).
Before reviewing your audit, click ‘**Process**’ to update the audit worksheet with new information.
The first section of your degree audit displays student information, including:

- Your class standing or classification (determined by credits)
- Advisor information
- Your declared majors and/or minors
This section displays your General Degree Requirements

Regardless of your particular field of study, you will need to complete the following in order to earn your degree:

- Minimum of 120 credits overall
- 30 Credits of Fredonia Foundations Courses
- Major Requirements (credit requirements vary)
- 66 credits outside of the major (not applicable to all majors)
- 45 upper-level credits (course level 300+)

***Where applicable, these requirements overlap.
The next section concerns your **Fredonia Foundations** requirement (30 credit minimum)

**Competencies:**
- Oral Communication (possibly offered in your major)
- Written Communication = ENGL 100
- Mathematics (many majors have a specific requirement)

**Themes:**
- Two courses in each area:
  - Global Perspectives and Diversity
  - Creativity and Innovation
  - Critical Thinking and Analysis

**Categories:**
- One of each of the follow categories:
  - Arts, Humanities, Foreign Language, Natural Science, Social Science
- History Requirement: 2 courses, one from 2 of the 3 categories:
  - American History
  - Wester Civilization
  - Other World Civilizations
The next section comprises a list of courses and requirements within your major.

Credit requirements vary for each major.
Next comes **Courses NOT in Major Discipline**. This requires completion of 66 credits.

Courses outside of your major may include a combination of Fredonia Foundations, a minor, or general electives (not applicable to all majors).
This section is in regards to your **Upper Level Requirement**, which is 45 credits.

All students seeking an undergraduate degree must complete 45 credits hours at the upper-level (300 level courses and above). Please see your advisor for additional information regarding courses that will satisfy this requirement.
Additionally, your degree audit lists courses that are currently in-progress.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Grade</th>
<th>Credits</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>CME 200</td>
<td>Introduction to Philosophy</td>
<td>F</td>
<td>3</td>
<td>Fall 2021</td>
</tr>
<tr>
<td>POL 270</td>
<td>Law and Society</td>
<td>F</td>
<td>3</td>
<td>Fall 2021</td>
</tr>
<tr>
<td>SOC 200</td>
<td>Sociology in the Real World</td>
<td>F</td>
<td>3</td>
<td>Fall 2021</td>
</tr>
<tr>
<td>SOC 311</td>
<td>American Urban Communities</td>
<td>F</td>
<td>3</td>
<td>Fall 2021</td>
</tr>
</tbody>
</table>

&

Not Counted – that is, courses you have taken that do not count for any particular requirement.

<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Grade</th>
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<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 201</td>
<td>Principles of Financial Accounting</td>
<td>F</td>
<td>3</td>
<td>Fall 2020</td>
</tr>
<tr>
<td>CS 104</td>
<td>Intro to Microcomputer Software</td>
<td>F</td>
<td>3</td>
<td>Spring 2021</td>
</tr>
<tr>
<td>ECON 295</td>
<td>Principles of Microeconomics</td>
<td>F</td>
<td>3</td>
<td>Spring 2021</td>
</tr>
</tbody>
</table>
Finally, DegreeWorks allows you to track your degree progress:

- A **green checkmark** indicates that you have completed a requirement.
- A **red empty circle** indicates that you have not completed a requirement.
- A **blue half filled circle** indicates that your current classes will satisfy a requirement or class is in-progress.
- The **blue clipboard with checkmark** indicates a prerequisite exists.
- The at (@) symbol of DegreeWorks is used in a variety of ways to represent any course number or prefix.
  - Example: **45 Credits in @ 3@ or 4@** means any courses at the 300 or 400 level.
How to Run a ‘What-If’

‘What-If’ audit also allows you to explore the minor requirements for many different areas of study.

Step 1: Click ‘What if’
How to Run a ‘What-If’ Audit

Step 2: Pick a ‘Catalog year’
Step 3: Pick the type of ‘Degree’
Step 4: Pick a ‘Major’ you would like to explore
Step 5: Pick a ‘Minor’ you would like to explore
Step 6: Click ‘Process’
How to Run a ‘What-If’ Audit

The ‘What-if’ audit will display your current progress in the major or minor you selected.
This feature will allow you to view your audit including in-progress classes or without in-progress classes.

Step 1: Click or unclick the blue box with a checkmark

Step 2: Click ‘Process’ to update audit/worksheet

***This feature is useful when considering withdrawing or dropping a course***
Currently enrolled students may contact their Academic Advisor, or Academic Advising Services for assistance interpreting DegreeWorks. Accepted students should contact Academic Advising Services.

Academic Advising Services
advising@fredonia.edu
(716) 673-3188