



Educational Development Program presents:

Student Handbook

JEWEL 2017

(July EDP Workshop for Expanded Learning)

July 6th – August 4th



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Educational Development Program

Letter from the Director

Greetings!

It is my sincere pleasure to welcome you to the **2017 July EDP Workshop for Expanded Learning (JEWEL)**. You have been identified as a talented student with a tremendous amount of potential. The staff of the Educational Development Program is dedicated to and prides itself in “Going Above and Beyond” by providing our students with the guidance, support, and tools necessary to achieve success at Fredonia.

The JEWEL summer orientation workshop is just the first step of an on-going process that we hope will lead to academic and personal success. JEWEL is a demanding program that has been designed to assist you in identifying expectations, increasing your familiarity with Fredonia, strengthening your work ethic, and building the confidence and skills necessary to be successful at our amazing institution.

JEWEL consists of a series of academic sessions designed to strengthen your reading, writing, mathematics, and communication skills. These workshops will introduce you to what will be expected of you at this institution and to what you can expect the work level to be during the regular semester. In addition, these courses will give you a head start on the fall semester, exposing you to material you will likely see. Although your primary purpose is academics, the social aspect of JEWEL is just as important. During JEWEL, you will have an opportunity to learn how to balance these social pressures alongside your academic pressures. JEWEL will be conducive to establishing new and lasting friendships with fellow students and university professionals. You will begin to build a support network which will benefit you throughout your time here.

In closing, I am confident in believing that by having a plan of action, utilizing the available resources, staying focused, eliminating negative habits, and having the willingness and desire to be successful, there is nothing to prevent you from achieving your desired level of excellence.

All the best for a successful JEWEL workshop,

A handwritten signature in black ink that reads 'D. M. White'.

David M. White, Director
Educational Development Program

Important Telephone Numbers

Educational Development Program (EDP)..... 716-673-3317 or 3318
E284-E290 Thompson Hall - www.fredonia.edu/edp - FAX 716-673-3234

EDP Staff

EDP Director, David White.....E284 - #3318 - David.White@fredonia.edu
EDP Counselor, Rachel Skemer.....E288 - #3317 - Rachel.Skemer@fredonia.edu
EDP Counselor, Daniel Smith.....E290 - #3317 - Daniel.Smith.@fredonia.edu
EDP Secretary, Debra Cambria.....E286 - #3317 - Debra.Cambria@fredonia.edu
EDP Grad Intern, Mayra Lopez-Perez.....E292 - #3317 - Mayra.Lopez-Perez@fredonia.edu

Financial Aid..... 716-673-3253
Admissions..... 716-673-3251
Registrar's Office..... 716-673-3171
FAFSA1-800-4-FED AID

Peer Advisors

Kiman Baldon.....716-940-1734
Jennifer Garcia.....716-410-5379
Tommy Linares.....631-894-2646
Dontae Matthews.....347-317-9791
Francheilly Paulino.....347-784-7985
David Salter.....716-398-3557
Susana Sandoval.....646-897-6051
Mary-Kay Taylor.....973-572-3638

In case of an emergency:

David White (cell phone).....716-570-2326
University Police716-673-3333

What is JEWEL?



**2016
New EDP
First-Years
and Peer
Advisors**

The Educational Development Program sponsors our July EDP Workshop for Expanded Learning (JEWEL). This orientation is designed to acquaint new first-years with the university and its faculty and staff and provide the skills necessary to take full advantage of its support services. **Dates for the 2017 July Workshop are July 6-August 4.** The JEWEL summer orientation workshop is a highly structured learning experience that will include formal and informal sessions addressing the following topics:

- An introduction to the philosophy, goals, policies, and procedures of the Educational Development Program in order to help the student become more familiar with the EDP family.
- A discussion of the policies and procedures governing financial assistance to help the student gain a better understanding of the financial assistance available to the student and how to utilize them.
- A review of academic policies and expectations of the university to assist the student in becoming familiar and more connected to Fredonia.
- Descriptions of administrative and academic departments will give the student an extra edge as they begin their college career.
- Assessment testing to assist the EDP staff in becoming familiar with the student's academic strengths and weaknesses.
- Academic advisement to provide students with the opportunity to build a lasting relationship with their EDP counselor.

JEWEL is just the beginning of the on-going process that will help EDP students excel in their academic preparation. Students will also register for their first semester courses during the university's summer orientation advising program held on **July 6-7** while participating in a variety of social activities and informational workshops. Required of all EDP first-year students, JEWEL will provide students with a better understanding of what must be accomplished in order to be successful.

To continue the process of helping first-years adjust to college life, the student will be enrolled in EDP's Orientation (SPST 127).

What is the purpose of JEWEL?

The EDP JEWEL summer orientation workshop is the beginning of a learning experience for incoming EDP first-year students. Participation in JEWEL will lead to a better understanding of what is necessary to be successful at Fredonia. The primary objectives of JEWEL are as follows:

- ✓ Encourage interactions with the EDP peer advisors and the EDP staff in hopes of building lifelong relationships and learning experiences.
- ✓ Identify campus resources, academic policies, and expectations in order to help students develop a positive connection to Fredonia.
- ✓ Define the roles of administrative and academic departments, which will assist students as they embark upon their college career.
- ✓ Conduct assessment testing to help the EDP staff become familiar with the student's academic strengths and weaknesses.
- ✓ Provide counseling to allow students an opportunity to develop and strengthen relationships with their EDP counselor.
- ✓ Facilitate team-building activities to assist students in developing positive relationships with both the EDP peers and staff.
- ✓ Familiarize students with the course selection process.
- ✓ Foster an environment that will provide students with the opportunity to strengthen skills and access tools that will facilitate their success during their time spent at Fredonia.

Student Expectations, Functions, and Roles

The JEWEL student is the key element of the JEWEL program. It is the student's responsibility to take full advantage of this opportunity to become more familiar with the campus and what is necessary to be successful here. JEWEL students have been provisionally admitted to Fredonia, final admittance is based on the successful completion of the JEWEL summer orientation workshop. Students, working with the EDP staff and university personnel, are responsible for meeting the following expectations:

- ❖ Participation is a must! Each class, workshop, and enhancement activity has been carefully constructed in order to better accommodate students with the ideal learning experience. Help us help you!
- ❖ Abide by all rules and regulations, which translates into a learning environment that is safe and fun for everyone.
- ❖ Contribute to the climate and culture of EDP.
- ❖ Treat EDP peers and staff, Fredonia faculty and staff, and all others with respect.
- ❖ Active learning is required! Ask questions!
- ❖ Be prepared to leave JEWEL with defined expectations, a heightened sense of familiarity with Fredonia, a stronger work ethic, and the confidence and skills necessary to achieve success.
- ❖ Be yourself and have fun! 🎮

Student Restrictions

1. Students may **not** leave campus during the hours of the JEWEL workshop without prior permission from a staff member of the Educational Development Program, and must be accompanied by a peer advisor, parent or another student.
2. Students may **not** bring visitors to any JEWEL program common areas or daily activities. Parents are permitted to be present during drop-off/pick-up hours. **Overnight guest are not allowed under any circumstances.**
3. **Cell phones are to remain IN ROOM during classroom/workshop sessions.** Absolutely **no texting or iPods** will be permitted during workshops or classes, **no exceptions!**
4. Male students are not permitted to enter the rooms of the female students for any reason, and female students are not permitted to enter the rooms of the male students for any reason.
 - a. This is a policy that will be strictly enforced. Any student found in violation of this rule is subject to **immediate dismissal from JEWEL**, Fredonia, and will be sent home immediately. **There are NO exceptions.**
5. No sexual activities at all. Absolutely no public or private displays of affection will be tolerated.
6. The use of foul language, violence, harassment, inappropriate gestures, tobacco products, and alcohol and/or drug paraphernalia is strictly **forbidden.**
7. Stealing from others will result in immediate dismissal from JEWEL and Fredonia.
8. Fighting or any physical altercations will result in immediate dismissal from JEWEL and Fredonia.
9. Students are **required to attend** all scheduled workshops, classes, events, study halls, and enhancement activities unless a valid excuse is given **prior** to the scheduled activity.
10. All students are mandated to follow the dress-code. If you are found in violation of the dress code, you will be asked to change your attire into something more appropriate. **SEE EXAMPLE.** Sneakers, sandals, and flip flops are all acceptable footwear. There will be trips to the College Lodge and walking in the woods. Sneakers are recommended; flip flops/sandals are NOT acceptable for that trip.
11. All students are expected to arrive for each class/event **at least** 10 minutes early. This is to ensure you are prepared for class, and that all distractions are minimized after class begins.
12. Students must be in their own room after curfew.
13. There is no laundry to be done or picked up after curfew.
14. Absolutely no cooking in dorm rooms.
15. Students may not pick up delivered food after curfew. Deliveries arriving after curfew will be asked to leave the premises; therefore, students must place order in a timely manner.
16. The Fredonia campus is the home to many students, as well as a large number of faculty and staff. Students are expected to treat the campus with respect. **No** littering, trespassing, or damaging of campus property will be tolerated.

JEWEL Dress Code

- Jewelry or accessories that may be deemed a weapon are not allowed.
- Clothing that is associated with or identifiable as a symbol of drugs, alcohol, weapons, sex or violence is not permitted.
- Special clothing may be required in certain situations (ex: sneakers, peer advisor shirts, etc.).
- Skirts, dresses, shorts, cut-off pants must be longer than fingertips when arms are straight at side.
- Always dress according to the daily activities and weather. JEWEL students have a dress code, so do you!
- It isn't necessary to dress up, but always try your best to appear casual, yet professional. Peer advisors are the first role models that the incoming students will associate with Fredonia.
- **Always wear shoes!** Sneakers, sandals, and flip flops are all acceptable.

NOTES

Educational Development Program

EDP JEWEL 2017 - Student Contract

1. I will report to all required classes, events and other social outings in a timely fashion
2. I understand that my time spent in JEWEL is meant to be a productive and fun learning experience. I will respect the EDP staff, Fredonia faculty/staff, and my peers
3. I will participate in all classes and required events, and fulfill all other duties as a JEWEL student
4. I will make myself familiar with and abide by the EDP JEWEL Student Handbook and dress code
5. I understand that I am completely prohibited from engaging in inappropriate and/or personal relationships with any student or peer advisor at any time during the JEWEL program (on/off campus)
6. I understand that if it is deemed that I am engaged in an inappropriate relationship with any student, that I will be dismissed from the JEWEL summer orientation workshop
7. I understand that EDP has ZERO-tolerance for staff and student fraternization and alcohol/substance use
8. I understand that my dismissal from and/or unsuccessful completion of the JEWEL program will result in my acceptance into Fredonia being revoked
9. I will do my best to meet and exceed the expectations set forth by JEWEL and the staff of the Educational Development Program

Student's Signature

Date

EDP Director's Signature

Date