

In-Progress (IP) Grade Agreement for Graduate Capstone Experience

Graduate students who are not able to complete their capstone experience in the allotted time can apply for an extension via an In-Progress grade. If the time required extends into a Fall or Spring semester, the registrar's office will register the student in a 1-credit graduate continuous enrollment course within their discipline for each semester necessary to complete the requirement.

1. (a) Student's Name:
 (b) Student's SUNY Fredonia ID:
 (c) Semester:
 (d) Course Subject Code and Course Number (e.g., EDU 690):
 (e) Course Title:
 (f) Section Number (e.g., 02):
 (g) Instructor's Name:
 (h) Instructor's Department:
 (i) Instructor's Telephone Number:

A grade of 'IP' (In Progress) will be assigned to the original thesis/capstone course and will remain on your transcript until you either complete thesis/capstone work or fail to complete thesis/capstone work within five (5) years of admission to the degree program. A final grade for the original thesis/capstone course will replace the 'IP' grade upon completion of thesis/capstone work. A grade of 'S' (Satisfactory) or 'U' (Unsatisfactory) will be assigned to each one-credit continuous enrollment course for which you enroll. Please see your advisor for more details and instructions.

2. Anticipated Date of completion:
3. Instructor and Student: We agree to the conditions stated above.

Student Signature: _____ Date: _____

Instructor Signature: _____ Date: _____

4. Once this form has been completed, it should be sent *by the instructor* to the Office of the Registrar via campus mail. If time is critical (for example, it is near the deadline for final grades to be submitted), it may be sent electronically to:

registrar@fredonia.edu

5.21.19