

This form should be used when an undergraduate student, not participating in an accelerated program, is requesting to take graduate courses

Please complete this form and return to the Registrar's Office

**COMPLETE ALL REQUESTED INFORMATION AND OBTAIN ALL REQUIRED SIGNATURES**

Legal Name: \_\_\_\_\_ Fredonia ID \_\_\_\_\_

Cumulative GPA (minimum of 3.0 required to request) \_\_\_\_\_

Hours completed at end of current semester (minimum of 90 credits to request) \_\_\_\_\_

**I REQUEST PERMISSION TO TAKE THE FOLLOWING GRADUATE COURSES FOR UNDERGRADUATE CREDIT:**

Course Number \_\_\_\_\_ Course Title/Credit Hrs \_\_\_\_\_ Semester \_\_\_\_\_

Course Number \_\_\_\_\_ Course Title/Credit Hrs \_\_\_\_\_ Semester \_\_\_\_\_

REQUEST  **Course attendance for UG credit** or  **Course attendance for LATER graduate credit**

**Department Chair/Program Director rational:**

Notes:

1. Approval is for UG credit only; GR credit can be assigned only after UG degree requirements have been completed and the above courses are verified to be in excess of those requirements
2. Students should be aware that a minimum of one semester of graduate coursework in a graduate degree must take place at Fredonia before credit will be applied to the graduate transcript, and the student must formally request assignment of graduate credit within 5 years of enrollment in the course(s)

**REQUIRED SIGNATURES by the following offices:**

<i>Office Name &amp; Location</i>	<i>Signature</i>	<i>Date</i>
<b>Student's Signature</b>		
<b>Student's Primary Major Dept Chairperson's Signature</b>		
<b>Dept offering course, Chairperson's Signature</b>		