FREDONIA
STATE UNIVERSITY OF NEW YORK

Petition to Repeat a Graduate Course

Students may exercise the course repeat option twice within a degree program. After the course repeat option os processed, neither the previous course grade not its earned credit will count toward the student's cumulative GPA or overall credit hours. A single course may be retaken only once and must be completed within two (2) years after the completion of the original course.

TUITION WAIVERS MAY NOT BE USED TO PAY FOR COURSE RETAKES

Please complete this form and return to the Registrar's Office

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COMPLETE ALL REQUESTED INFORMATION AND OBTAIN ALL REQUIRED SIGNATURES

Legal Name: _____ Fredonia ID_____

On Campus Address: _____ Telephone: _____

Permanent Address: _____
Street City State Zip

I petition to exercise the course repeat option for the following course:

Course Number/Title Semester/Year Initially Completed

_____ _____

_____ _____

I understand that the initial grade will remain on my academic transcript but that my overall quality point average will be recalculated based on the grade earned when the course was repeated. ☐ Agreed

REQUIRED SIGNATURES by the following offices:

Office Name & Location	*Signature*	*Date*
Student's Signature		
Program Coordinator		

OFFICE USE ONLY

Student is receiving a tuition waiver	**Yes No**

5.21.19