

# Request Your Transcripts

## Office of the Registrar

Reed Library  
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 Fredonia, NY 14063  
 (716) 673-3171

**Directions:** Your transcript(s) will be sent free of charge. Sorry, no FAX requests can be accepted. Complete the online form below, and then print the displayed page. Be sure to SIGN your name, date the printout, and mail it to:

_____	_____	_____	
First Name	Middle Name	Last Name	
_____	_____		
Maiden/Any previous names used	Fredonia ID or Social Security Number		
_____	_____	_____	_____ + _____
Current Street Address	City	State	Zip Code + 4
_____		_____	
Daytime Phone Number (include area code)		E-mail Address	
_____	_____		
Semester of first attendance here	Semester of last attendance here		
_____			_____
Degrees Received:			Degree Semester/Year
Last Status at Fredonia: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate			

## Send To Information:

This form allows for a maximum of two recipients. If you need to send transcripts to additional recipients, please complete another form. Please enter the following information for each person you wish to send a transcript to:

### Recipient One

Number of copies to be sent \_\_\_\_\_ Undergraduate Coursework and/or \_\_\_\_\_ Graduate Coursework

_____			
Name & Title or Office			
_____			
Address Line 1			
_____			
Address Line 2			
_____			
Address Line 3			
_____	_____	_____ + _____	
City	State	Zip Code	+ 4

