



B.S. in Music Therapy

Clinical Placement Handbook

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Introduction

We welcome all new and returning music therapy students!

The Clinical Placement Handbook has a wealth of important information about clinical training and serves as a vital reference for students pursuing the B.S. degree in Music Therapy at Fredonia. Each music therapy student at Fredonia is required to register for five semesters of Clinical Placement and Seminar and complete more than 180 pre-internship clinical training hours.

Please refer to other important materials available on each seminar course in OnCourse, as well. It is students' responsibility to stay informed of changes in policy and procedure, as well as course requirements and syllabi/calendar information.

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CLINICAL PLACEMENT OVERVIEW

- Music therapy students at Fredonia are required to register for Clinical Placement and Seminar for five semesters.
- Clinical training at Fredonia is composed of 1) a Clinical Seminar Class on Mondays from 6:00pm to 6:50pm, 2) a supervised clinical placement, and 3) a proficiency exam at the end of each year.
- AMTA requires 180 - 300 hours of pre-internship clinical training, which include direct client contact (observation, assisting, leading, and co-leading) and other activities (supervision meeting, session planning, and documentation).
- Students are expected to maintain the clinical placement responsibility throughout the entire semester and until the last week of classes.
- Students are required to keep and submit a Clinical Hour Tracking Form to their clinical supervisors each week. Supervisors are expected to review and confirm students' Clinical Hour Tracking Form each week. At the end of each semester, students are required to have their completed clinical hour log signed by the supervisor and to submit it to Dr. Kang or Dr. Warren.
- Students may complete Clinical Placement during the summer. This is in consultation with the program director and clinical coordinator.
- Telehealth may be a possibility for some placements.

CLINICAL PLACEMENT SEQUENCE

Program Year	Fall Semester	Spring Semester	Proficiency Exams
Year 1		MUTY 112 Clinical Observation & Seminar <ul style="list-style-type: none"> ● 10 hours observation 	Exam #1
Year 2	MUTY 211 Clinical Seminar I <ul style="list-style-type: none"> ● Older Adults ● 2 direct contact hours per week 	MUTY 212 Clinical Seminar II <ul style="list-style-type: none"> ● Older Adults ● 2 direct contact hours per week 	Exam #2
Year 3	MUTY 311 Clinical Seminar III <ul style="list-style-type: none"> ● Adults ● 2 direct contact hours per week 	MUTY 312 Clinical Seminar IV <ul style="list-style-type: none"> ● Adults ● 2 direct contact hours per week 	Exam #3
Year 4	MUTY 411 Clinical Seminar V <ul style="list-style-type: none"> ● Children ● 4 direct contact hours per week 		Exam #4

CLINICAL COURSE DESCRIPTIONS

MUTY 112 - Music Therapy Clinical Observation Seminar (1 credit)

Seminar designed to address beginning knowledge of American Music Therapy Professional Competencies in Clinical Foundations: Exceptionality, Principles of Therapy and the Therapeutic Relationship and Music Therapy: Foundations and Principles, Client Assessment, Treatment Planning, Therapy Implementation, Therapy Evaluation, Documentation, Termination/Discharge Planning and Supervision. Structures experiences include 10 hours of clinical observation.

MUTY 211 - Clinical Placement & Seminar I (1 credit)

Seminar designed to address knowledge of American Music Therapy Professional Competencies in Clinical Foundations: exceptionalism, principles of therapy and the therapeutic relationship and Music Therapy: Foundations and Principles, novice level Client Assessment, Treatment Planning, Therapy Implementation, Therapy Evaluation, Documentation, Termination/Discharge Planning and Supervision. Structured experiences include weekly field placements in area nursing homes, documentation and supervision appropriate to students' first clinical experience.

MUTY 212 - Clinical Placement & Seminar II (1 credit)

Seminar designed to address knowledge of American Music Therapy Professional Competencies in Clinical Foundations: exceptionalism, principles of therapy and the therapeutic relationship and Music Therapy: Foundations and Principles, Client Assessment, Treatment Planning, Therapy Implementation, Therapy Evaluation, Documentation, Termination/Discharge Planning and Supervision. Structures experiences include the continuation of weekly field placements in the same area nursing homes as the previous semester, documentation and supervision.

MUTY 311 - Clinical Placement & Seminar III (1 credit)

Seminar designed for music therapy students to address knowledge of American Music Therapy Professional Competencies in Clinical Foundations: exceptionalism, principles of therapy and the Therapeutic Relationship and Music Therapy: Foundations and Principles, intermediate Client Assessment, Treatment Planning, Therapy Implementation, Therapy Evaluation, Documentation, Termination/Discharge Planning and Supervision. Structured experiences include weekly field placements in a school, day habilitation, or hospital setting, documentation and supervision developmentally appropriate for first semester junior music therapy students.

MUTY 312 - Clinical Placement & Seminar IV (1 credit)

Seminar designed to address knowledge of American Music Therapy Professional Competencies in Clinical Foundations: exceptionalism, principles of therapy and the therapeutic relationship and Music Therapy: Foundations and Principles, Client Assessment, Treatment Planning, Therapy Implementation, Therapy Evaluation, Documentation, Termination/Discharge Planning and Supervision. Structures experiences include weekly

field placements in school, day habilitation, or hospital settings, documentation and supervision developmentally appropriate for second semester junior music therapy students.

MUTY 411 - Clinical Placement & Seminar V (1 credit)

Seminar designed to address knowledge of American Music Therapy Professional Competencies in Clinical Foundations: exceptionality, principles of therapy and the therapeutic relationship and Music Therapy: Foundations and Principles, Client Assessment, Treatment Planning, Therapy Implementation, Therapy Evaluation, Documentation, Termination/Discharge Planning and Supervision. Structures experiences include weekly field placements in school, day habilitation, or hospital settings, documentation and supervision. Senior students are expected to be more independent in their clinical work than previous clinical experiences.

CLINICAL HOUR TRACKING FORM

- Please click [this link](#) to access Clinical Hour Tracking Form.
- Students are required to submit the Clinical Hour Tracking Form to their supervisors every week.
- At the end of each semester, students are required to have their completed Clinical Hour Tracking form signed by their supervisor and to submit it to Dr. Kang or Dr. Warren.

CLINICAL EVALUATION FORM

Please click [this link](#) to access Clinical Evaluation Form.

CLINICAL SCHEDULING PROCESS

1. Review the typical scheduling for each clinical placement below and leave those times open.
2. Send your schedule for the following semester to the clinical coordinator by the time you are asked to submit.
3. Let the clinical coordinator know of any special considerations or requests (such as preferred facility type, if you have a car or not, support needs/accommodations, etc.).
4. The clinical coordinator will let you know your potential placement, partner(s), and supervisor by the beginning of each semester.

Typical Scheduling:

- **MUTY 211/212 Older adults** - 2 hours in the afternoon between 12pm-4pm (local, commute 10-15 min)
- **MUTY 311/312 Adults** - 2 hours in the morning between 9:30am-12pm or afternoon from 1pm-5pm or evening from 6-8pm (possibly local or possibly commute to Perrysburg)
- **MUTY 411 Children** - 4 hours in the morning between 8:30am-2:30pm (possible commute to Buffalo)

CLINICAL PLACEMENT POLICIES

Transportation

Students are required to have access to transportation for commuting to clinical placements.

Traveling/Sickness

If the roads are bad or you are sick, don't come. Follow closings for the school district your placement is located in. Follow [COVID guidelines](#) from Fredonia. Email/call your supervisor and wait for a response/confirmation of cancellation.

Dress Code

Dress professionally! No flip flops or open toe shoes, no denim, low cut/revealing shirts, short skirts/dresses, excessive cologne or perfume. No logos/graphic shirts. Try to keep hair out of your face and eyes.

Instruments

Please sign instruments in/out from the Resource Room/Room 2018a. (Link to Fall 2022 form here.) Students may also choose to build their instrument inventory; however, all instruments needed are available through 2018a. Your supervisor may have instruments you might have access to.

Cleaning & Disinfecting Protocols

We will keep dirty instruments in a separate bag and clean instruments after each session. As necessary, keep a sanitizing wipe or hand sanitizer nearby during sessions to clean your hand and instruments.

Communication

Maintain multiple communication channels (email, text, phone) between your partners, supervisors, and onsite supervisor (only email). Be sure to confirm what your supervisors are comfortable with.

PROFICIENCY EXAMS

- Clinical training at Fredonia is composed of 3 components: 1) Clinical Seminar coursework, 2) supervised Clinical Placements, and 3) Proficiency Exams.
- The proficiency exams will take place in private locations on campus during the final exam time of Clinical Seminar courses at the end of the first, second, third, and fourth year in the program.
- Students' musical and clinical skills will be evaluated by music therapy faculty members.
- Students are expected to submit their song choices and required clinical documentation by the specified date.
- Students are expected to pass each proficiency exam to be able to proceed to the next clinical placement or an internship.
- Students who do not pass the exams in the first attempt may retake the exams, limited to 3 attempts.

Exams	Musical Skills	Clinical Skills
Exam #1	<ul style="list-style-type: none"> ● Play and sing 2 songs either on the guitar or on the piano <ul style="list-style-type: none"> ○ Choose songs from the 50's and 60's ○ Choose songs in contrasting styles (genre, fast/slow, etc) 	<ul style="list-style-type: none"> ● Identify potential goal areas each song may address.
Exam #2	<ul style="list-style-type: none"> ● Play and sing 2 songs <ul style="list-style-type: none"> ○ 1 on the guitar, 1 on the piano ○ Choose songs from the 70's and 80's ○ Choose songs in contrasting styles (genre, fast/slow, etc) ● Transpose those two songs to the adjacent keys <ul style="list-style-type: none"> ○ 1 on the guitar, 1 on the piano 	<ul style="list-style-type: none"> ● Identify the target population, 1 goal and 1-2 objectives each song may address.
Exam #3	<ul style="list-style-type: none"> ● Play and sing two songs for different target populations <ul style="list-style-type: none"> ○ 1 on the guitar, 1 on the piano ○ Choose songs from the 90's and 2000's ● Play and sing one song from a 	<ul style="list-style-type: none"> ● Identify the target population, 1 goal and 1-2 objectives each song may address. ● Describe clinical

	<p>different culture than your own</p> <ul style="list-style-type: none"> ○ On the instrument of your choice 	<p>importance and any benefits of using cross-cultural music</p>
Exam #4	<ul style="list-style-type: none"> ● Demonstrate 2 interventions for different target populations <ul style="list-style-type: none"> ○ Play and sing 2 songs ○ 1 on the guitar, 1 on the piano ○ Choose songs from 2010's and children's ● Demonstrate 1 intervention using percussion 	<ul style="list-style-type: none"> ● Identify the target population, 1 goal and 1-2 objectives each song may address, including an intervention using percussion.

ACADEMIC POLICIES & RESOURCES

Academic Integrity

The University's policy on academic integrity addresses four broad, overlapping categories: Fraud, Plagiarism, Cheating, and Collusion explained here:

<https://www.fredonia.edu/student-life/student-conduct/policies#academic> This policy applies to all Fredonia students.

Leave of Absence

<https://www.fredonia.edu/academics/academic-advising/leave-absence>

Reed Library

<https://fredonia.libguides.com/library>

<https://fredonia.libguides.com/musictherapy>

Information Technology Services (ITS) Center

<https://www.fredonia.edu/about/offices/information-technology-services/service-center>

Submit a support request - its.servicecenter@fredonia.edu

Contact - (716) 673-3407

Campus Resources

<https://www.fredonia.edu/academics/academic-advising/student-resources>

- [Career Development Office \(CDO\)](#)
- [Counseling Center](#)
- [Disability Support Services for Students Office \(DSS\)](#)

Reasonable accommodations are available to students with documented diagnoses at SUNY Fredonia. Students who may require instructional and/or examination accommodations should contact the office of Disability Support Services for Students (DSS), located on the 4th Floor of the Reed Library (716-673-3270 or disability.services@fredonia.edu). The DSS coordinator will review documentation and determine accommodations on a case-by-case basis. DSS will notify your professors with an accommodation letter which verifies that you have registered with the DSS office and which describes any accommodations approved for you. After you have met with the DSS coordinator, you may wish to contact your professor to discuss any accommodations.

Please feel free to contact any MUTY faculty members with any questions regarding accommodations for Clinical Seminar and Placement. You might also look at the Job Accommodation Network (JAN) to search what accommodations could be helpful for you.

<https://askjan.org/soar.cfm>

- [Prevention, Advocacy, Wellness Services \(PAWS\)](#)
- [Tutoring Services](#)
- [Academic Advising Services \(\[Advising@fredonia.edu\]\(mailto:Advising@fredonia.edu\)\)](#)
- [Student Health Center \(<https://www.fredonia.edu/student-life/health-center>\)](#)

- [University Police](#)