

Gretchen Roesch

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585-465-0514 roes8863@fredonia.edu

EDUCATION:

State University of New York at Fredonia

Bachelor of Arts, English Adolescence Education degree, expected May 2014

- Candidate for NYS Initial Certificate English (Grades 7-12)
- GPA 3.47

AWARDS:

- Dean's List, four semesters
- Sigma Tau Delta (English Honor Society), Spring 2013
- CPR Certified, December 2012
- Resident Assistant Program of the Month Award, October 2012
- Kappa Delta Pi (Education Honor Society), Fall 2012

RELEVANT EMPLOYMENT:

Resident Assistant, January 2012 - present

Nixon Hall, SUNY Fredonia

- Responsible for the care and safety of forty-two female freshman residents
- Hold 5 desk hours and one duty night during the week and seven duty weekends a semester
- Plan and execute five programs a semester
- Work with a staff of four other Resident Assistants and a Residence Director

Brand Representative, June 2011 - present

Justice for Girls, Henrietta, New York

- Help customers find the right clothing and run the register

Night Desk Attendant, August 2010 - present

Nixon Hall, SUNY Fredonia

- Sign guests of residents in and out of the residence hall between midnight and 7 A.M.
- Make sure no one is coming into the building unattended

FIELD EXPERIENCE:

Tutor, September 2012 - December 2012

Dunkirk Middle School, Dunkirk, New York

- Taught lessons to two sixth graders after school twice a week

Volunteer, Summers 2007 and 2008

Rochester Museum and Science Center, Rochester, New York

- Responsible for the care and safety of children ranging in age from ten to eighteen
- Assisted the teacher with lessons and clerical work

Vacation Bible School Group Leader, Summer 2005 – present

Edgewood Free Methodist Church, Rochester, New York

- Lead a group of five to fifteen children ranging in age from five to twelve

CAMPUS LEADERSHIP

- Resident Assistant Training Committee, Spring 2013
- Secretary of Kappa Delta Pi (Education Honor Society), Fall 2012 and Spring 2013
- Secretary of Elevation Church: Fredonia Extension, Fall 2012 and Spring 2013
- Executive Board Member of Sigma Gamma Phi, Spring 2012 and Fall 2012
- Leadership Development Program, Spring 2011
- SUNY Fredonia's President's Student Cabinet, Fall 2011
- President of Residence Hall Association, Fall 2011
- Vice President of Residence Hall Association, Fall 2010 – Spring 2011

Elizabeth Nowicki

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(716)785-3897

CERTIFICATION:

New York State Initial Certificate, Childhood Education (Grades 1 – 6)

New York State Initial Certificate, Early Childhood Education (Birth – Grade 2)

Candidate for New York State Initial Certificate, Students with Disabilities (Grades 1 – 6)

EDUCATION:

State University of New York at Fredonia

Master of Science in Education, Curriculum and Instruction, expected May 2014

Bachelor of Science in Education, December 2012

Major: Early Childhood/Childhood Education

- Concentration: Social Studies

PROFESSIONAL TEACHING EXPERIENCE:

Substitute Teacher, January 2013 – Present

Dunkirk City School District, Dunkirk, NY

- Instruct students in a variety of K-12 educational settings
- Follow teaching programs planned by classroom teachers

6th – 8th Grade Art Long Term Substitute, January 2013 – March 2013

Dunkirk Middle School, Dunkirk, NY

- Taught three sections of art daily including an 8-1-1 adapted art class
- Took over full classroom management and planning
- Created individualized lessons for students with Attention Deficit Hyperactivity Disorder (ADHD), Autism, Learning Disabilities (LD), and Emotional Disturbance (ED)

3rd Grade Student Teaching Placement, Fall 2012

Pine Valley Central School, South Dayton, NY

- Designed and taught a reading unit on Greek Mythology
- Developed and taught a math unit on geometry following the common core standards
- Assessed students with a variety of methods daily and weekly such as reading/writing folders, rubrics and individual conferences
- Worked with individual students on writing techniques and monitored growth
- Integrated technology into everyday lessons through the use of the Smartboard and iPads
- Took over full classroom management using the "Clip Chart"

4th Grade Student Teaching Placement, Fall 2012

Dunkirk School #4, Dunkirk, NY

- Designed and implemented lessons for a 4th grade class in English Language Arts and Math following the Common Core standards
- Planned and taught a science unit on plants incorporating researched based strategies into lessons using KWL charts, cooperative learning and graphic organizers
- Developed a daily behavior and tracking system for student behavior using a classroom leader technique

PROFESSIONAL TEACHING EXPERIENCE (continued):

Kindergarten Student Teaching Placement, Spring 2012

Brocton Elementary School, Brocton, NY

- Taught lessons for a kindergarten class in English Language Arts and Math following the Common Core standards
- Planned daily activities to focus on fine and gross motor skills
- Created a take home literacy book bag that included family involvement
- Developed centers to support social and emotional needs

RELATED EXPERIENCES:

Kindergarten – 5th Grade Summer Enrichment Program Supervisor, Summer 2011

Dunkirk City School District, Dunkirk, NY

- Planned and organized fun and engaging physical education lessons

1st Grade Reading Tutor, Spring 2011

Forestville Elementary School, Forestville, NY

- Designed weekly lessons to address the multiple intelligences
- Analyzed and focused on the students' needs from the *Diagnostic Online Reading Assessment (DORA)*
- Conducted and analyzed a Functional Behavioral Assessment (FBA) on one student

1st Grade English Language Tutor, Fall 2010

Dunkirk School #3, Dunkirk, NY

- Emphasized development based on Response to Intervention (RTI) data
- Used multiple assessments to determine the student's strengths and weaknesses and developed engaging lessons to fit the students individual needs
- Gathered and analyzed data to show growth in student learning

PROFESSIONAL DEVELOPMENT:

The National Association for Education of Young Children (NAEYC)

Science Teachers Association of New York State (STANYS)

Leopold Education Project Workshop

Organized and presented at the College of Education *Research Symposium*

Created and presented a Numeracy/Literacy exhibit at Daniel A. Reed Library

COMMUNITY SERVICE:

Multiple Sclerosis Fundraiser

Muscular Dystrophy Fundraiser

Nathan George Foundation

Club Association Holiday Breakfasts

OTHER EMPLOYMENT:

Bartender, Fredonia Beaver Club, Fredonia NY, 2009 – present

- Worked 30 hours per week concurrent with college coursework

Account Administrator, Lazy Dog Saloon, Hickory NC, 2008 – 2009

Sales Representative, Sprint, Hickory NC, 2007 – 2008

Sales and Service Advisor, Everett Chevrolet, Hickory NC, 2005 – 2007

Branch Manager/ Lead Trainer, PN&B Marketing, Charlotte NC/ Riverside CA, 2000 – 2005

REFERENCES:

Available upon request

Jane M. Robertson

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Collins, NY 14034
jmrobertson@fredonia.edu
(716) 225-0388

CERTIFICATION

Candidate for New York State Initial Certification

- Childhood (Grades 1-6)
- Students with Disabilities (Grades 1-6)
- Spanish (7-9 extension)

EDUCATION

STATE UNIVERSITY OF NEW YORK AT FREDONIA

Bachelor of Science in Education, Childhood Inclusive Education, May 2014

- Spanish concentration
- GPA: 3.93

HONORS

Dean's List all semesters

Summa Cum Laude Graduate

SUNY Fredonia Excellence in Student Teaching Award

Laura A. Cirrincione Education Scholarship

SUNY Fredonia Faculty-Staff Scholarship Second Year Award

TEACHING EXPERIENCE

STUDENT TEACHING

Grades 1-2 Special Education, Fredonia Elementary School, Fredonia, NY, Fall 2013

- Worked one-on-one and in small groups with three students with significant needs
- Planned and taught lessons, primarily enhancing life skills and social skills
- Created and implemented student assessments

Grade 4, Eden Elementary School, Eden, NY, Fall 2013

- Assisted classroom teacher with daily lessons and assumed the role of classroom teacher
- Worked one-on-one with struggling students
- Created and implemented literacy and mathematics assessments
- Wrote daily lesson plans and outlines, following the Common Core Learning Standards

SUBSTITUTE TEACHING

Dunkirk City School District, Dunkirk, NY, September 2012-present

Gowanda Central School District, Gowanda, NY, May 2012-present

SPANISH TEACHING INTERNSHIP, Spring 2013

Pre-K ages 4-5, Campus & Community Children's Center, Fredonia, NY

UPK ages 4-5, Fredonia Central School, Fredonia, NY

Grades K-5, Fredonia Elementary School: After School Program, Fredonia, NY

- Planned and taught Spanish lessons
- Created games and interactive materials to reinforce Spanish lessons
- Created weekly home-school communications outlining what students learned in Spanish lessons

EARLY FIELD EXPERIENCES

Grade 2, Gowanda Elementary School, Gowanda, NY, Spring 2012

- Planned and taught lessons in a General Education classroom
- Wrote a mock Behavior Intervention Plan and Individualized Education Program for one student
- Worked one-on-one with struggling students
- Assisted cooperating teacher with preparation and grading of materials

Grade 2, Dunkirk School 3, Dunkirk, NY, Fall 2011

- Tutored a struggling student in literacy
- Created and taught lesson plans to meet student's needs

Grade 4, Pine Valley Elementary School, South Dayton, NY, Spring 2011

- Observed and assisted in a co-taught Special Education classroom
- Observed and assisted in a Mathematics Resource Room
- Planned and taught lesson plans in a co-taught Special Education classroom

TEACHING EXPERIENCE (continued)

MATH TUTOR

Grade 4, Northern Chautauqua Catholic School, Dunkirk, NY, Fall 2011

- Tutored five students in mathematics after school and assisted with their homework
- Planned lessons and games to teach concepts

CLASSROOM ASSISTANT

Grades 3-8, Great Lake FX Art Program, Fredonia, NY, Spring 2011

- Observed a nature-based art program and assisted with classroom management
- Assisted struggling students with research of animals and artwork

MATH DAY VOLUNTEER

Grades K-5, Boys' and Girls' Club of Dunkirk, Dunkirk, NY, Spring 2012

- Planned and taught lesson connecting mathematics to children's literature piece
- Used manipulatives to teach simple algebra

PROFESSIONAL DEVELOPMENT

Hot Reads Event, Chautauqua County Reading Council, March 5, 2013

- Attended event to discuss award-winning children's literature

Grow Your Own Tech Toolbox, December 6, 2012

- Hosted event to educate pre-service teachers about classroom technology, including SmartPens and clickers

Demystifying Differentiation, November 1, 2012

- Hosted event to educate pre-service teachers about differentiation and provide strategies to differentiate in classrooms
- Enlisted classroom teachers to show how they differentiate in their classrooms

Learn More about Professional Portfolios, April 23, 2012

- Attended event to learn how to create professional e-portfolios

LEADERSHIP & MEMBERSHIPS

President of Kappa Delta Pi, SUNY Fredonia chapter, December 2012- May 2013

- Practiced leadership skills as the head of the executive board and cooperated with other members
- Planned and coordinated professional development events for pre-service teachers
- Led executive board meetings, coordinated formal induction ceremony, and led recruitment efforts

Presenter at Office of Student Creativity and Research Expo, SUNY Fredonia, March 22, 2013

- Presented a research project on Puerto Rican poet, Julia de Burgos

Presenter at the Campus Life Awareness Series, SUNY Fredonia, March 18, 2013

- Discussed my Study Abroad Experience in Puerto Rico to students interested in studying abroad

STANYS (Science Teacher's Association of New York State)

Roger Tory Peterson Institute

SPANISH LANGUAGE/CULTURE DEVELOPMENT

Study Abroad: Puerto Rico, January 2013

- Studied Puerto Rican culture and Spanish language
- Participated in culture immersion activities

Service Learning, Dunkirk Free Library, Dunkirk, NY, Fall 2012

- Translated documents, computer class curriculum and web pages from English to Spanish

OTHER EMPLOYMENT

Recreation Department Counselor, Town of Collins, Collins, NY, July 2010-present

Sales Associate, T.J. Maxx, Dunkirk, NY, August 2011- January 2012

Hostess, Papa Jake's Saloon, Springville, NY, June 2011-August 2011

RACHEL M. REUSSOW

Address Until May 2008

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CERTIFICATION: Candidate for NYS Initial Certificate, Literacy I (Birth-6), expected May 2008
NYS Initial Certificate, Childhood Education (Grades 1-6)

EDUCATION: **State University of New York at Fredonia**
Master of Science in Education, Literacy I, expected May 2008
Bachelor of Science in Education, Childhood Education, May 2006

- Concentration: Art
- GPA in graduate coursework: 3.67
- GPA in undergraduate major: 3.54

RELATED EXPERIENCE: **Substitute Teacher**, October 2006-Present
Silver Creek Central School District, Silver Creek, NY

- Supervised students and completed substitute plans for grades K-12
- Covered Special Education and special areas

Clinic Teacher, January-May 2007 & September-December 2007
Fredonia Reading Clinic, SUNY Fredonia

- Developed individual instruction based on student's needs
- Used multiple assessments to determine student's strengths and weaknesses
- Planned research-based instruction based on student's interests
- Conducted action research
- Created case studies, parent and teacher reports
- Gathered and analyzed data to show growth in student learning

9th and 10th Grade English Long Term Substitute, October 2006-April 2007
Silver Creek High School, Silver Creek, NY

- Taught four sections of 9th grade and one section of 10th grade English daily
- Developed, instructed and assessed five English units
- Created interactive class plot diagram and filmstrip storyboard for two units
- Developed and implemented behavior system for the four 9th grade sections
- Assisted with development of sample papers for district writing rubrics
- Entered grades and comments in electronic grade book three times for report cards
- Cotaught with a Reading Specialist and two Special Education Teachers

United Kingdom Student Teaching Exchange Program, Summer 2006
Swansea Institute, Swansea, Wales-Sketty School, Year one

- Observed new classroom management skills and methods of teaching
- Assisted with small groups
- Taught mini-lessons on American Currency and the 50 states
- Compared the United Kingdom and New York State ELA curriculum

6th Grade Student Teaching Placement, Spring 2006
Northwood Elementary School, West Seneca, NY

- Planned and taught units on Data and Number the Stars
- Taught four classes of 6th grade math daily and one reading class
- Developed and implemented behavior system for four sections of math classes
- Created and used multiple rubrics for assessment
- Designed lessons to address the multiple intelligences
- Created interactive bulletin board to review for math unit

**RELATED
EXPERIENCE
(continued):**

- 3rd Grade Student Teaching Placement, Fall 2005**
R. R. Rogers Elementary School, Jamestown, NY
- Planned and taught guided reading, skills group and reading groups daily
 - Planned and taught science unit on Sound and one on Rocks and Minerals
 - Taught math units on Money and Time using math manipulatives
 - Developed and implemented behavior system for guided reading group
 - Created two bulletin boards and one hanging display of students' work
 - Used cooperative learning groups to teach math and English
 - Taught science unit based on inquiry learning
 - Attended parent teacher conferences and observed report card procedures

- Kindergarten Field Placement, Fall 2004**
M.J. Fletcher Elementary School, Jamestown, NY
- Planned and taught math and English mini-lessons in centers
 - Accompanied students and parents on field trip to the Jamestown Civic Center to attend a children's concert

Family Math Night, Fall 2004
7th and 8th Grade Math Camp, Fall 2003
Northern Chautauqua Catholic School, Dunkirk, NY

- 5th Grade Field Placement, Fall 2003**
Dunkirk School #3, Dunkirk, NY
- Tutored one child (ESL) who was reading at a 3rd grade level

2nd Grade Field Placement, Fall 2002
Westfield Central School, Westfield, NY

**PROFESSIONAL
DEVELOPMENT:**

- Graduate Literacy Conference, May, 2007**
- SUNY Fredonia College of Education and Project ELA
 - Presented on the 6+1 Traits of Writing and attended session two
- Job-seeking 101, March, 2006**
- SUNY Fredonia College of Education
- Balanced Literacy Workshop, Fall 2005 (4 days)**
- Jamestown Public School District

**COMMUNITY
SERVICE:**

Macedon Center UMC volunteer	Memory Walk for Alzheimer's
Muscular Dystrophy Fundraiser	Buffalo News Kids' Day
Roswell Park Cancer Institute Fundraiser	WCA Home volunteer

**LEADERSHIP
ACTIVITIES:**

- Sigma Kappa National Sorority, 2002-Present**
- Executive Vice President
 - Social Chair
 - Public Relations Chair
- Leadership Corps, 2003-2005**
- Vice President
- Advanced Leadership Development Program, Fall 2003**
Leadership Development Program, Spring 2003
Fredonia Peer Recruiter, 2002-2003
Upper Class Buddy, 2003
Campus Host, 2003

**OTHER
EMPLOYMENT:**

Graduate Assistant, Career Development Office, SUNY Fredonia, 2007-2008
HR Assistant, Pliant Corporation, Macedon, NY, 2003-2006
Student Assistant, Career Development Office, Fredonia, NY 2002-2005
Sales & Supervisor, Long Acre Farms, Macedon, NY, 2000-2002

Andrew B. Marksens

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CERTIFICATION

Candidate for New York State Initial Certificate, Literacy (Grades 5 - 12)
New York State Initial Certificate, Social Studies (Grades 7 - 12)

EDUCATION

State University of New York at Fredonia

Master of Science, Literacy Education (Grades 5- 12), expected May 2014

Bachelor of Arts, Social Studies Adolescence Education, May 2012

• Double major in History

HONORS

Professionalism Award in Student Teaching from SUNY Fredonia College of Education, December 2011

• Award recognizes undergraduate and graduate students who demonstrate a set of values and attitudes consistent with the highest professional standards.

Arthur O. Eve Scholarship Award, Spring 2011

• Presented to the student who has been an outstanding role model and demonstrated commitment to self-improvement, leadership, and service to EDP, the university, and the community.

Wegmans Food Market Inc. 4 year collegiate scholarship, 2008 -2012

Silver/Gold Certificates of Academic Achievement, SUNY Fredonia Educational Development Program, 2008 - 2012

TEACHING EXPERIENCE

Senior Student Teaching, Grade 8, Jefferson Middle School, Jamestown NY, March – May 2012

- Assumed full responsibilities of teaching on the 3rd day.
- Taught four sections of United States History.
- Instructed students with hearing impairments.
- Taught students identified with special education needs.
- Designed a tri-fold project based on FDR and creation of the alphabet governmental programs moving the United States out of the 1930's Great Depression.

Senior Student Teaching, Grade 10, Dunkirk High School, Dunkirk NY, January – March 2012

- Assumed full responsibilities for teaching during the second week.
- Created Castle Learning online pre and post assessments including quizzes and chapter examinations.
- Taught six chapters of Grade 10 World History, including over 25 sections total.
- Collaborated with co-operating teacher and teacher aide to create instruction appropriate for maximized learning of exceptional learners within the classroom.
- Interacted and aided in the instruction of Advanced Placement of 11th grade Jamestown Community College United States History course.
- Collaborated with Dunkirk High School faculty and staff on various instructional methods in all subjects through classroom observations.

After School Program: Students of the 21st Century Grant Program, Spring 2012

- Voluntarily stayed after 3 - 4 times a week to assist struggling students from grades 9 - 12 in subject areas of Math, Science, History (United States and World History) and English.
- Assumed full responsibility role during program and in absence of co-operating teacher, a supervisor of the program.
- Interacted with students in a collective and individual manner.

Junior Field Experience, Grade Six, Silver Creek Middle School, Silver Creek NY, March – May 2011

- Planned and taught lessons in a social studies classroom.
- Designed and coordinated a "human geography" map of China using students as the geographical landmarks.
- Co-created a lesson plan with field experience partner on the "schools of thought" of Ancient China.
- Assisted co-operating teacher planning lesson instruction to work with struggling students within the classroom.

TEACHING EXPERIENCE (continued)

Sophomore Field Experience, Grade Six, Fredonia Middle School, Fredonia NY, September – December 2010

- Tutored a struggling student in various subject areas.
- Created and taught lessons in Math, Science, English, and Social Studies.
- Modeled proper organizational skills for the classroom, home and personal use.
- Created lesson for diverse learners to maximize learning within the classroom.
- Formulated pre and post-tests for student assessment.

Freshman Field Experience, Grade 12, Westfield High School, Westfield NY, September – December 2009

- Observed Economics class.
- Instructed two lessons on supply and demand.
- Implemented an online virtual experience that distributed a set amount of cash to allow students to determine items that were “wants” and “needs” for survival.

PROFESSIONAL DEVELOPMENT

Content Variation, Context Variation- Essential Elements in Reading Intervention for All Students, November 2012

- Webinar from University of Iowa.

4th Annual SUNY Fredonia College of Education Professional Education Unit Research Symposium, Spring 2012

- Presented with Assistant Professor of the Curriculum and Instruction Department at SUNY Fredonia.

5th Annual SUNY Fredonia Teaching and Learning Conference, Summer 2011

- Reflection of video analysis of pre-service teachers.

OTHER EMPLOYMENT

Wegmans Food Markets, Blasdell NY - Customer Service/Front End Cashier, May 2005 - present

- Helping Hands Customer Service
- Store Maintenance Customer Service
- Café Cashier and Customer Service
- Knowledge Based Selling
- Dairy Department Customer Service

Awards and Acknowledgements:

- Who We Are Award
- Incredible Customer Service Acknowledgement
- Numerous written customer comments of appreciation

Erie County Water Authority, Buffalo NY - Meter Shop Customer Service, Summers 2010 - 2012

- Worked full time in addition to Wegmans employment.
- Collaborated with other employees to plan completion of daily assignments.
- Established a leadership role in assisting other employees in interacting with customers.
- Collaborated with management and administration on how to improve diversity of employees and customers.
- Recorded water usage throughout various towns with high customer interaction.

SUNY Fredonia Educational Development Program, Study Hall Proctor, Fall 2011 - May 2012

- Proctored and assisted study hall students in various academic content areas.

MUSICAL ARTS BACKGROUND

- Zion Dominion Global Ministries Saxophonist, 2010 - present
- Mount Olive Baptist Church Saxophonist, 2001- 2010
- Fredonia State Curricular Jazz Ensemble, 2007 - 2012
- Marcus Anderson Quintet (Founder), 2007 - present
- Concert, Wind, and Jazz Ensembles at West Seneca West High School, 2003 - 2007

REFERENCES AVAILABLE UPON REQUEST

ALBERT EINSTEIN

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Ulm, Germany 89073

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eins5678@fredonia.edu

EDUCATION

STATE UNIVERSITY OF NEW YORK AT FREDONIA

Bachelor of Arts, Social Studies Adolescence Education and History, May 2010

- New York State Initial Certificate, Social Studies, Grades 7-12
- GPA: 3.03

Bachelor of Science, Communications Audio/Radio Production, May 2010

HONORS

Dean's List, six semesters, 2004-2010

Excellence in Student Teaching Award, 2010

RELEVANT EXPERIENCE

Student Teacher, Spring 2010/16 weeks

Forestville High School, Forestville, NY

- Taught 9th and 10th grade World History
- Planned units and daily lessons in accordance with New York State's Learning Standards and Curriculum
- Created guided notes, PowerPoint lectures, homework assignments, quizzes, and examinations
- Implemented student writing process in lessons and assignments
- Trained students how to use the internet as a research tool and evaluate credible websites
- Educated students how to reference secondary sources in Chicago-style citations
- Designed original WebQuest lesson and lessons involving computer use
- Guided students how to use Glogster, an online learning platform, to create interactive posters
- Produced review games such as Jeopardy and board games using Microsoft PowerPoint

Southwestern Middle School, Jamestown, NY

- Taught 7th and 8th grade American History
- Planned units and daily lessons in accordance with New York State's Learning Standards and Curriculum
- Created guided notes, PowerPoint lectures, homework assignments, quizzes, and examinations
- Guided student-centered based activity which involved internet research, examining websites, creating individual multimedia presentations, executing formal group presentations, and educating classroom peers
- Educated students in analyzing primary and secondary resources
- Trained students how to create a PowerPoint or Keynote Presentation
- Instructed students how to follow a grading rubric and understand expectations
- Implemented Bloom's Taxonomy in lesson plans and assignments
- Utilized a variety of self-generated and teacher-generated graphic organizers
- Instructed students with an educational consultant, Individualized Education Plans, and 504 Plans

Social Studies Methods, Fall 2009

- Preparation course for student teaching, strategies, methods, unit planning, and classroom management

Student Research and Creativity Exposition, April 30, 2009

- Individual and group research presentation on the Spanish presence in South America and the development of Colombian Culture from the 16th to 19th centuries

Field Experience Observation, Spring 2009, Cassadaga Valley High School, Cassadaga, NY

- Observed 8th grade American History and 12th grade U.S. Government classes, instructed lessons on Regents review and comparing the New Deal and the American Recovery and Reinvestment Act

Field Experience Tutoring, Fall 2008, Dunkirk Middle School, Dunkirk, NY

- Tutored 7th grade ESL student in Mathematics

Field Experience Observation, Spring 2008, Gowanda Middle School, Gowanda, NY

- Observed 6th grade World History classes and instructed lessons on King Arthur and Slavery

ACTIVITIES

Communication Department Studio Supervisor, SUNY Fredonia, 2004-2005

- Instructed and guided students during audio production lab assignments

Sound Services, SUNY Fredonia, 2004

- Volunteered with student organization that managed audio equipment for various campus activities

Spectrum Board of Entertainment, SUNY Fredonia, 2003

- Volunteered with student organization that planned professional music performances on campus

Youth Group Music Director, Family Church, Fredonia, NY, 2000-2002

- Led youth group band during practices, youth group meetings, Sunday services, song writer, and director

WORK EXPERIENCE

Joe's Crab Shack, Austin, TX, 2011-present, server

Joe's Crab Shack, Grapevine, TX, 2010-2011, server

Glen Acres Nursery, Fredonia, NY, 2010, general landscaping, nursery maintenance

Rocco's, Fredonia, NY, 2008-2010, bartender, server

BJ's, Fredonia, NY, 2005-2009, bartender, managerial duties, trained employees, practiced communication skills

Private Contractor, Fredonia, NY, 2005, apprenticed and free-lanced under local contractor

Ice Rink Guard, SUNY Fredonia, 2004-2005, supervised ice rink, certified to administer First Aid and CPR

Life Guard, SUNY Fredonia, 2004-2005, supervised community open swim, summer day camp, summer sports camp, certified to administer First Aid and CPR

Dan's Moving & Storage, Dunkirk, NY, 2002-2004, labor in moving services and warehouse

Loyal Oak Greenhouses, Dunkirk, NY, 2000-2003, general greenhouse maintenance, labor, and delivery

TECHNICAL SKILLS

Computer knowledge
Computer repairs
Installing software
Installing hardware
Microsoft OS
Microsoft Office
Mac OS
Mac iWork

Linux OS
Open Office
Adobe Photoshop
Adobe Software
Inspiration 8
Digital film editing software
Audio editing software
Audio soundboards

Audio soundboards
Stereo equipment
Electronic devices
Video projectors
ELMO technology
SMART technology
WebQuest design
Web design

ADDITIONAL SKILLS

Audio/Radio - Earned B.S. in Communication - Interested in bringing this quality to an educational institution

Public Speaking - Earned B.S. in Communication - Excelled in various speaking intensive college courses - Experience with presentations to public audiences

Archival Research - Conducted extensive research in History and Education case-studies

Familiar with Spanish Language - Raised with Spanish speaking parent, English as a second language - Took Spanish courses in high school and college

Creativity - Very creative personality, artistic qualities, music composer, imaginative, technical skills

Passion - Acquire strong desire to further understand and study the subject's content and share this information with others - Determined to make an impact on students' lives and challenge their historical thinking

Organization - Strong organization qualities, ability to meet deadlines, trained in classroom management

Leadership - Natural leadership qualities - Participated in various leadership positions in high school and college settings

Cathleen Klein

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CERTIFICATION

New York State Initial Certificate, English Language Arts (Grades 7-12)

EDUCATION

State University of New York at Fredonia
Master of Science in Education, May 20XX

Major: Secondary English

- GPA: 3.91

Bachelor of Arts, May 20XX

Major: English-Adolescence Education

- GPA: 3.71

HONORS/AWARDS

General Excellence Award/Scholarship for an Outstanding Graduate Student (English Department)

Excellence in Student Teaching Award

John & Eleanor Courts Award/Scholarship for Most Outstanding Senior (English Department)

Summa Cum Laude Graduate

Howard Herkimer and Hildegard Maytum-Strong Scholarship

Kappa Delta Pi International Education Honor Society

Dean's List, all semesters

Student Employee of the Month – Cranston Dining Hall

TEACHING EXPERIENCE

Substitute Teacher, September 20XX – present

North Collins Junior-Senior High School, North Collins NY

- Substitute for all grade levels in all subject areas

Student Teacher 7th and 12th grade, March – May 20XX

North Collins Junior-Senior High School, North Collins NY

- Taught three week poetry unit experimenting with reading and writing in different formats
- Experimented with five senses and developing imagery in writing
- Devised three week unit on The Outsiders
- Constructed four week unit on Dances with Wolves with 12th grade
- Utilized literature circles and student led discussions
- Assessed student learning with a variety of methods
- Corrected student homework and research projects
- Assisted students with extra help after school

Student Teacher 11th grade and Journalism, January – March 20XX

Fredonia High School, Fredonia NY

- Developed and taught three week poetry unit with 11th grade
- Taught ELA prep for Task 3
- Introduced satire using both written and media examples
- Prepared and taught Web Quest on yellow journalism for Journalism class
- Held parent teacher conferences with cooperating teacher
- Attended faculty and department meetings
- Assisted with correcting of Task 2 essays
- Assessed student learning using a variety of methods
- Corrected student homework and research projects
- Assisted students with extra help after school

TEACHING EXPERIENCE (continued)

English Readings and Observations Field Experience, 7th and 8th Grade, January 20XX
Orchard Park Middle School, Orchard Park NY

- Sat in on English Department meeting and teachers' team meetings
- Corrected student exams on *And Then There Were None*
- Assisted seventh graders with English Language Arts test preparation

Introduction to the Exceptional Learner, Field Experience, 6th grade, Spring 20XX
Dunkirk School #3, Dunkirk NY

- Prepared weekly lesson plans on topics in which at risk student was struggling
- Utilized graphic organizers for diverse learners
- Administered pre and post tests to determine student's understanding of lessons

Introduction to Contemporary Education, Field Experience, 1st Grade, Spring 20XX
Forestville Elementary School, Forestville NY

- Prepared and instructed two lessons using cooperative learning techniques

RELATED EXPERIENCE

Upward Bound Tutor, 10th Grade, SUNY Fredonia, Fredonia NY, Fall 20XX

- Tutored student in English and Global studies
- Prepared lessons and assisted student with note taking and organizational skills

Day Camp Counselor, Town of Boston Summer Day Camp, Boston NY, Summers 20XX-20XX

- Supervised and planned theme days for children ages five through eight

Teacher's Aide, Vacation Bible School, Good Shepard Lutheran Church, Boston NY, 20XX-20XX

- Assisted with daily bible lessons and prepared craft projects

CAMPUS LEADERSHIP

Founder and President, English Education Club, SUNY Fredonia, Fall 20XX

- Prepared Doctrine and proposal for club
- Presented idea for club to Rules Committee and Student Association in order to get it passed
- Held bi-weekly general body and e-board meetings
- Made scholastic book orders available to club members
- Organized professional development workshops
- Completed treasury duties

College Ambassadors

Diversity Awareness Committee

PROFESSIONAL DEVELOPMENT

Member, National Council of Teachers of English (NCTE) 20XX-present

Subscriber, English Journal, 20XX-present

"Surviving the First Year of Teaching" Spring 20XX

"Implementing Writers Workshop in the Classroom" November 20XX

"Implementing Readers Workshop in the Classroom" December 20XX

Grammar Workshop, February 20XX

OTHER EMPLOYMENT

Graduate Assistant, Career Development Office, SUNY Fredonia, 20XX-20XX

- Created flyers in Microsoft Word and Publisher to advertise upcoming events
- Entered and approved jobs in online database and maintained Career Library in Microsoft Access
- Critiqued student resumes

Warehouse Assistant, Gateway Printing, Hamburg NY, 20XX-present

Package Assembly, McGard, Orchard Park NY, Summers 20XX, 20XX

Pharmacy Technician, OmniCare Pharmacy, West Seneca NY, Summer 20XX

Student Leader and Food Service Worker, SUNY Fredonia, 20XX-20XX

Cashier/Customer Service, Charlap's Dairy, Hamburg NY, 20XX-20XX

Clerical Work Study, Career Development Office, SUNY Fredonia 20XX-20XX

REFERENCES

Available upon Request

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