Room Selection Tutorial

HOW TO CHOOSE YOUR ROOM FOR THE FALL 2021 SEMESTER
Start times will be e-mailed one day prior to your start time. You can also view your start time by logging on to your MyHousing page one day prior to your room selection.

For the room selection schedule, visit: https://www.fredonia.edu/student-life/residence-life/roomselection

If you don’t have a start time one day prior to your selection day, please contact reslife@fredonia.edu as soon as possible!
When you are ready to select your room (pictures to follow on separate slides)

- Log into MyHousing
- Click "Room Selection"
- Then click "Select a Room/Suite"
This is what page will pop up after you click "Select a Room/Suite".

A copy of the license is listed and then you can see who you will be selecting for. Then scroll down a bit.
Select the box that says "Select from Room List".

From here, you can search for a certain building, room type, or floor.
Once you have searched for your criteria, a list of available rooms will pop up.

Please note, if a room is not showing up - that means it isn't available.

If a room says standard double - that room is for TWO people and someone else can place themselves in that other bed.
Once you select the room you wish to occupy, you will be able to place yourself in either Bed A or Bed B, there is no difference in beds!

If you have selected a roommate, you are able to pull your confirmed roommate into the room. You will only be able to pull the roommate in with you if they have confirmed the request. The roommate with the earlier start time can log on and pick for both students (even if it is on a different day).

MAKE SURE TO SUBMIT ROOM SELECTION!
Congratulations, you have selected a room!

Unfortunately, you are unable to change your room during room selection, however, waiting lists will be open on May 3rd until May 28th. All requests must go through the waiting list process.

Other things to note:

- This is a fluid process, if you are unable to get a room during the selection process, make sure to add yourself to the waiting lists.
- We will have a limited number of singles available - if you select a double room during room selection, we cannot change it to a single during the process and you may get a roommate. You will need to utilize the waiting lists!
- You will receive a confirmation email when you select a room, make sure you keep that confirmation.
- If you wait too long to select a room, it is possible someone could take that room before you select it.
- Email Reslife@fredonia with questions - we will be on google hangouts during the room selection process to troubleshoot with you all!